

Gogama Local Services Board
Monthly Board Meeting – August 9, 2022
Community Centre – 6:30PM

MINUTES

1. **Call meeting to order and roll call**

Gilles Veronneau, presiding as Chairperson, called the meeting to order at 6:32PM.

Present

Gilles Veronneau – Vice Chairperson
Andre Jodouin – Board Member
Bernard Souliere – Board Member

Absent with Regrets

Daniel Mantha – Chairperson
Richard Gravelle – Board Member

No members of the public present.

2. **Declaration of conflict of interest** – As the meeting progresses.

3. **Acceptance of agenda**

The Chairperson asked for a motion to accept the agenda.

Board Member, Bernard Souliere, requested that old action items 'donation search' and 'asset management' be added to the next agenda as these matters are still ongoing.

The motion to accept the agenda was moved by Andre Jodouin and seconded by Gilles Veronneau.

Motion Carried

4. **Acceptance of minutes**

4.1 Acceptance of June 14, 2022 meeting minutes.

The Chairperson asked for a motion to accept the June 14, 2022 meeting minutes.

Board member, Bernard Souliere, advised the Board that Board Member Richard Gravelle has requested that the meeting minutes be deferred until the next meeting.

The Board discussed the matter and agreed to defer the acceptance of the June 14, 2022 meeting minutes until the next meeting.

The Chairperson asked for a motion to defer the June 14, 2022 meeting minutes until the next meeting.

The motion to defer the June 14, 2022 meeting minutes until the next meeting was moved by Bernard Souliere and seconded by Andre Jodouin.

Motion Carried

4.2 Acceptance of July 12, 2022 meeting minutes.

As there was no quorum of Board Members present that attended the July 12, 2022 meeting, the Chairperson asked for a motion to defer the acceptance of the July 12, 2022 meeting minutes to the next meeting.

The motion to defer the acceptance of the July 12, 2022 meeting minutes to the meeting was moved by Andre Jodouin and seconded by Gilles Veronneau.

Motion Carried

5. **Grants Update:**

The Secretary Treasurer advised the Board that there were no new grant updates at this time.

Board Member, Bernard Souliere advised the Board that he had been speaking with MNRF representative, Derek Farrer. They discussed the MNRF public dock situation as well as the Board public dock at the end of Poupore Street. It was agreed that a copy of the RTF grant project proposal info be made ready for MNRF to review as they may assist. As Chairperson Daniel Mantha is absent at this time to provide an update of the drawings, Board Member, Bernard Souliere advised he will assist.

6. **Disbursements:**

6.1 **Monthly Budget Update**

The Secretary Treasurer presented the monthly budget to the Board.

The Chairperson asked for a motion to accept the monthly budget report as presented to the Board by the Secretary Treasurer.

The motion to accept the monthly budget report as presented to the Board by the Secretary Treasurer was moved by Andre Jodouin and seconded by Bernard Souliere. Motion Carried

7. **Action Items: Old Business**

1. **Public Beach – NO ACTION REQUIRED**

(Conflict declared for Daniel Mantha on discussion)

Proposal from Chamber of Commerce for Board to take over the responsibility of public beach.

August 9, 2022 – Board members discussed the proposal from the Chamber of Commerce to take over the responsibility of the public beach. The Board requested that the Secretary Treasurer obtain the financial information as it relates to annual expenses for its maintenance prior to making a decision to bring it to public vote.

2. **Gogama Area Boundary Expansion - NO ACTION REQUIRED**

(Conflict declared for Bernie Souliere on discussion)

Board proposal to NDMNRF to expand area boundary for fire protection to include extrication.

August 9, 2022 - Board members discussed the potential expansion of the area boundary for fire protection to include extrication. The Board was advised that the request to expand the area boundary was requested by the ministry as the ministry is aware that the services provided by the Gogama Fire Department is of a 'hybrid' nature that includes local community fire protection services as well as highway extrication services. It is the ministry's wish to have the Board expand its area boundary for the power of fire protection to include the section of highway currently being serviced by the Gogama Fire Department for extrication (Old Gogama Road to Markette Lake on highway 144 to the South of Gogama). The Board was advised that this expansion of fire protection services would not affect fire protection user fees and would be for the sole purpose of providing extrication services along highway 144 South of Gogama.

The Board was advised that during the meetings held at the fire hall in June 2022, the Fire Chief advised he has a concern regarding the proposed expansion area as he feels he does not have an adequate number of fire fighters to maintain the expanded boundary safely and was requesting a meeting with the Board prior to bringing the matter to public vote.

Board Member, Bernard Souliere, advised the Board that it would be beneficial to have all parties attend, recommending that a meeting be scheduled between the Board, GFD, OFMEM and the Ministry. The Board agreed and requested that the Secretary Treasurer attempt to schedule a meeting between all parties for a tentative date of August 31, 2022.

3. MNRF Boat Launch – NO ACTION REQUIRED

Proposal from MNRF for Board to take over O&M of public boat launch.

August 9, 2022 – Board Member, Bernard Souliere, advised the Board that he did not have any definitive news from MNRF representative, Derek Farrer on the matter. He advised that the matter has been turned over to someone else within the ministry and that person would be reaching out to the Board.

4. Community Safety Plan revision - ONGOING

Board updating the community safety plan.

July 12, 2022 – Board Member, Bernie Souliere, to provide an update to the Board when available.

August 9, 2022 – Board Member, Bernard Souliere, advised the Board that he did not have anything formal prepared for the Board as of yet for their review.

5. GFPT Bank Account – ONGOING

July 12, 2022 – Fire Chief to look into the matter and provide an update to the Board.

August 9, 2022 – At the July 12, 2022, the Fire Chief advised the Board that he would contact the current president of the Gogama Fire Protection Team on the matter of obtaining the bank statements from September 2020 through to the statement that would show a negative balance of the funds remaining in the account.

Fire Protection portfolio Board member, Gilles Veronneau, advised the Board that he did not receive any new information from the Fire Chief on this matter as of yet.

As the Fire Chief is not in attendance at the meeting, Gilles Veronneau advised he would reach out to the Fire Chief for an update.

6. Fire Department E-Mail Address & Northern 911 Account - RESOLVED

(Conflict declared for Bernard Souliere on discussions)

August 9, 2022 – The Secretary Treasurer advised the Board that the matter of a formal email address to be used by the fire department as well as the access permissions changes for the Northern 911 account have been resolved to the satisfaction of all parties. The Board office has received an email from OFMEM representative, Ryan Tront on the matter.

As this matter has been resolved, this old business agenda item will be removed.

7. Lagoons ECA- ONGOING

(Conflict declared for Richard Gravelle on discussions)

July 27, 2022 - Kresin Engineering sent their surveyors to take measurements needed from monitoring wells on July 27, 2022. Access to the lagoon area was provided by OCWA.

Kresin Engineering advises that they have all required information to move forward on formulating the report required by the technical support team.

August 9, 2022 – The Secretary Treasurer advised the Board that a telephone conversation between the engineer and herself had been held shortly after the surveying work was completed. The engineer advises that he no longer feels the need for a formal meeting to be held between all parties as was planned. He states that based on the extensive email from MECP and the technical support team, he feels that he now has all the required information to formulate the required report requested. Kresin Engineering will submit the report to the Board for their review as soon as it becomes available.

8. New Business:

8.1 Administrative Portfolio:

8.1.1 2022-23 Gogama Local Services Board Elections

The Secretary Treasurer advised the Board that the nominations received for the 2022-23 Gogama Local Services Board elections were opened by the Board on July 14, 2022 at 1:00PM. Present from the Board were, Daniel Mantha, Gilles Veronneau and Bernard Souliere.

The nominations received were:

<u>Nominee</u>	<u>Nominated by</u>
Daniel Mantha	Christine Bedard, Gerry Talbot, Sue Primeau, Karen Constantin, Gisele Constantin and Marguerite Veronneau.
Gilles Veronneau	Christine Bedard, Sue Primeau, Karen Constantin, Gisele Constantin, Marguerite Veronneau.
Andre Jodouin	Christine Bedard, Gerry Talbot, Sue Primeau, Karen Constantin, Gisele Constantin, Marguerite Veronneau.
Paul Derkacz	Christine Bedard
Paul Gignac	Christine Bedard
Richard Duguay	Sue Primeau, Gisele Constantin.
Pauline Gaudreau-Secord	Sue Primeau, Gisele Constantin.
Bernard Souliere	Sue Primeau, Karen Constantin, Gisele Constantin, Marguerite Veronneau.
Paul Veronneau	Sue Primeau, Karen Constantin, Gisele Constantin, Marguerite Veronneau.
Richard Gravelle	Sue Primeau, Karen Constantin, Gisele Constantin, Marguerite Veronneau.
Gord Hotchkiss	Sue Primeau, Gisele Constantin.
Rachelle Minarik	Sue Primeau, Karen Constantin, Gisele Constantin, Marguerite Veronneau.
Francine Mathieu	Karen Constantin, Marguerite Veronneau.
Lisa Fortin	Mark Perreault.

Nomination Accepted

Daniel Mantha
Gilles Veronneau
Andre Jodouin
Paul Gignac
Lisa Fortin

Nomination Declined

Paul Derkacz
Richard Duguay
Pauline Gaudreau-Secord
Bernard Souliere
Paul Veronneau
Richard Gravelle
Gord Hotchkiss
Rachelle Minarik
Francine Mathieu

As there were 14 nominations total, five (5) nominees accepted their nomination, nine (9) nominees declined their nomination, and as there are five (5) Board positions available, the Board of 2022-23 is hereby acclaimed and will take their seats on October 1, 2022.

The Board would like to extend their thanks to those who participated in the nomination process.

The Secretary Treasurer advised the Board that the results of the 2022-23 GLSB election was verbally communicated to the ministry representative and will be formally sent in writing upon the approval of this meeting's minutes.

8.1.2 2022-23 Contracts

The Secretary Treasurer advised the Board that typically, letters of intent to renew have been sent out to contractors by this time, however, this hasn't been done this year as of yet.

At this time, the office has received letters of intent to renew from the Secretary Treasurer and Manager Custodian. This leaves letters to be sent to the following contractors;

- Business Administration Consulting Contract
- Garbage Collection/Disposal Contract
- Water Valve Operator Contract
- Grounds Care Contract
- Snow Clearing Contract

The Chairperson asked for a motion to approve the Secretary Treasurer to draft and send out the remaining letters of intent to renew for the Business Administration Consulting contract, Garbage Collection/Disposal contract, Water Valve Operator contract, Grounds Care contract and Snow Clearing contract.

The motion to approve the Secretary Treasurer to draft and send out the remaining letters of intent to renew for the Business Administration Consulting contract, Garbage Collection/Disposal contract, Water Valve Operator contract, Grounds Care contract and Snow Clearing contract was moved by Gilles Veronneau and seconded by Bernard Souliere.

Motion Carried

8.1.3 Gogama Clinic Closure

The Secretary Treasurer advised the Board that on July 26, 2022, Centre de Santé Communautaire de Sudbury emailed a letter to the Board Office advising of their decision to terminate their agreement to manage the Gogama Nursing Station effective September 1, 2022.

The Secretary Treasurer advised that she spoke with France Gélinas MPP who advised that she was unaware of this news up to the day that the Clinic Secretary was advised and subsequently when the Board received the emailed communication.

Once having heard the news, MPP France Gelinás looked into the matter and was advised that several agencies from Timmins had been approached and were strongly considering taking on the management of the clinic and the next step would be budget re-negotiations between the Ministry of Health and the interested agencies. MPP France Gelinás advised that she is not part of these negotiations however, has asked that a public response be made prior to the September 1, 2022 closure date to advise community members whether a new agency would be taking over or not.

MPP France Gelinás requested a letter of support from the Board. She is aware that this is not a matter that is within the Board's mandate, however, she understands that the Board is extremely supportive of matters that affect the community. It is MPP France Gelinás' intention to bring the letter to the Minister of Health personally and was intending on doing this yesterday.

Since the announcement has made its way through members of the community, the Board Office has received numerous calls and in-person inquiries as the clinic has been closed and only re-opened this morning.

The Secretary Treasurer provided the Board with a draft letter sent to them via email on July 27, 2022. As this letter also included the support of the Chamber of Commerce Board, the draft was also sent, via email, to the Chamber Board members. The Secretary Treasurer advised the Board that as the matter of the letter was time sensitive and informally approved by both boards, the letter was signed and sent to MPP France Gelinás as requested.

The Chairperson asked for a formal motion to approve the draft letter of support regarding the Gogama Nursing Clinic closure.

The formal motion to approve the draft letter of support to the Minister of Health, Honorable Sylvia Jones, regarding the Gogama Nursing Clinic closure was moved by Andre Jodouin and seconded by Gilles Veronneau. Motion Carried

8.2 Financial Portfolio:

The Secretary Treasurer advised the Board that the final work on the audited financial statement of the Board was moving along and the Board will be advised of the presentation meeting as soon as the date is available.

8.3 Garbage Collection/Disposal Portfolio:

8.3.1 Garbage collection issues Monday August 1, 2022

The Secretary Treasurer advised the Board that one occurrence of garbage bags torn at the roadside was received. The contractor's email was forwarded to Garbage Collection/Disposal Board Member, Richard Gravelle.

The Secretary Treasurer advised the Board that the property owner must have cleaned up the loose garbage as no other complaints were received on this matter.

8.3.2 Contractor requesting update on previous issue

The Secretary Treasurer advised the Board that the contractor is requesting to know if the Board has resolved the issue of a bees nest in garbage bin previously reported. The contractor's email was forwarded to Garbage Collection/Disposal Board Member, Richard Gravelle when received but no response was received from Richard Gravelle on the matter.

Board member, Bernard Souliere, stated that he recalls speaking to Richard Gravelle on the matter of a bees nest having been removed from a bin a few weeks ago, however, he was unable to confirm if this was the specific bin being discussed. The matter will be addressed at the next meeting.

8.4 Fire Protection Portfolio:

(Conflict declared for Bernard Souliere on fire protection discussions)

8.4.1 Fire Chief Monthly Report

The Chairperson advised the Board that the Fire Chief has not provided the Board with any specific agenda items in advance.

As the Fire Chief is not in attendance, the Fire Chief's Monthly Report will be deferred to the next meeting.

8.4.2 Fire Department Monthly Bank Statements

(Conflict declared for Bernard Souliere on fire protection discussions)

The Secretary Treasurer advised the Board that the bank statement for July 2022 mailed to Fire Chief, August 8, 2022.

8.5 Library Portfolio: NONE

8.6 Recreation Portfolio:

8.6.1 Manager Custodian monthly report NONE

(Conflict declared for Andre Jodouin on Manager Custodian discussions)

The Secretary Treasurer advised the Board that no issues have been brought forward to the Board office by the Manager Custodian.

8.6.2 Generator Shed

The Secretary Treasurer advised the Board that the railing beside the generator shed has been removed. It had been observed during the July 1st Canada Day event that some young adults were using the railing as a method of gaining access to the community centre roof.

8.7 Water/Sewer Portfolio:

(Conflict declared for Richard Gravelle on water/sewer discussions)

8.7.1 Water/Sewer issue

In order to protect the identity of the vendor and buyer that will be discussed in this next issue, the names and property locations will not be included in the discussion.

The Secretary Treasurer advised the Board that earlier this year, a family member of a property owner attended the office stating the owners were thinking of putting a property up for sale. They advised the office that they had a letter from the Board dating back to mid 1980s stating the property was serviced with municipal water/sewer. No service record nor letter could be located at the time of the inquiry. The information in the OPTA roll for the property in question indicated that the property owner had been billed water/sewer user fees for a number of years before it became vacant.

The history, as the Secretary Treasurer understood it to be is the property owner owned multiple lots clustered together and there was only one structure on one of the properties and this structure was moved to one of the adjacent lots some years after the municipal water/sewer had been connected.

It is surmised that the original water/sewer connection was extended from its original connection point to the adjacent lot in order to provide water/sewer services to the moved structure.

Some years later, the property owner severed two of the lots and sold them. The lots sold included the one to which the original water/sewer connection was intended for. Since then, the new property owner has extended the water/sewer connection to the newly built structure a few years ago. As this type of change is not required to be reported to the Board, and due to the fact that the property owner did not alter the connection portion located on the easement to the Board's infrastructure, the Board was not involved in the matter.

Approximately two months ago, a woman, whom did not identify herself, called the office to state she was interested in possibly purchasing a property in Gogama. She did not have a property roll number, a physical address other than the name of the street and a vague description of the structure on the property. She was able to provide the name of the current owner which identified the property. She was advised that the property owner had been billed water/sewer user fees in the past from the time the system was installed up to the time they vacated the structure and moved away.

A few weeks later, a woman called the office advising that she had purchased a property in Gogama and was looking for information on permits, garbage dump hours, and asked whom she needed to contact to have water turned on to the structure once it was renovated. She was advised that the GLSB does not issue permits, none were required other than from Hydro One, she was given the contact names and numbers for the managers at the dump and the process to have water turned on including the advance notice and fees.

A few weeks ago, this individual called the office. She was extremely upset. She stated that the neighbor who owned the property behind her had stored several items on her property and refused to remove them forcing her to have to build a fence. She stated that she had been talking to people from town who had told her that this neighbor had cut her water and sewer lines in order to connect his own.

At this time, she requested that the water/sewer Board member go to speak to the neighbor to find out what had been done to her pipes. The message was relayed to Board Member, Bernard Souliere, who felt this was not a matter for the Board to become involved with. The new property owner was advised that the Board would not become involved in this matter.

Since then, this new property owner has called the office numerous times, most times, she hangs up when the call is answered but on other occasions, she yells obscenities and won't allow a word in edge-wise. The Secretary Treasurer has spoken with Chad Byce from OCWA who states she has called him and did the same thing to him.

She has since taken to emailing requests for information to the office to which the information is provided to her via emailed response.

At this time, the Secretary Treasurer is requesting that the Board consider allowing the office to draft a letter to be emailed to her advising her of the details that have led up to her lot not having water services, the steps to start the process to request water service and a warning that her behavior on the telephone is unacceptable and therefore all future communication will be in writing to and from the Board office.

The Board discussed the matter and agreed that the Secretary Treasurer draft a letter to the resident to include the components discussed above. The letter will be emailed to the Board members for review and approval prior to sending.

The Chairperson asked for a motion to approve the Secretary Treasurer to draft a letter to the resident in question.

The motion to approve the Secretary Treasurer to draft a letter to the resident in question was moved by Bernard Souliere and seconded by Andre Jodouin.
Motion Carried

9. Deputations or Delegations or Discussions from the floor

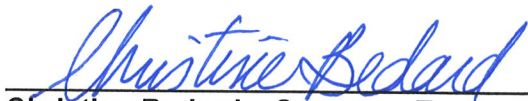
The Chairperson asked if there were any deputations, delegations or discussions from the floor.

As there were no deputations, delegations or discussions from the floor, the Chairperson proceeded to the adjournment.

10. Adjournment

As there was no further Board business to discuss, the Chairperson asked for a motion to adjourn the meeting.

A motion to adjourn the meeting at 7:58PM was moved by Bernard Souliere and seconded by Andre Jodouin.
Motion Carried



Christine Bedard – Secretary Treasurer



Gilles Veronneau – Presiding as Chairperson