

Gogama Local Services Board
Monthly Board Meeting – July 12, 2022
Community Centre – 6:30PM

MINUTES

1. **Call meeting to order and roll call**

Daniel Mantha, presiding as Chairperson, called the meeting to order at 6:47PM.

Present

Daniel Mantha – Chairperson
Gilles Veronneau – Vice Chairperson
Andre Jodouin – Board Member
Richard Gravelle – Board Member
Christine Bedard – Secretary Treasurer

Absent with Regrets

Bernard Souliere – Absent

Members of the public in attendance – None

2. **Declaration of conflict of interest** – As the meeting progresses.

3. **Acceptance of agenda**

The Chairperson asked for a motion to accept the agenda.

The motion to accept the agenda was moved by Andre Jodouin and seconded by Richard Gravelle.

Motion Carried

4. **Acceptance of minutes**

4.1 Acceptance of June 14, 2022 meeting minutes.

The Chairperson advised the Board that the June 14, 2022 meeting minutes were not yet ready for review therefore, asked for a motion to defer the approval of June 14, 2022 meeting minutes to the next meeting.

The motion to defer the approval of the June 14, 2022 meeting minutes was moved by Gilles Veronneau and seconded by Daniel Mantha.

Motion Carried

5. **Grants Update:**

5.1 **Tourism Relief Fund**

The Chairperson advised the Board that an email was received from Fednor advising that the Board's application for the Tourism Relief Fund was unsuccessful at this time as there were more applicants than funding. Fednor is unsure of whether there will be a second intake for this specific grant in the coming year but did advise that a new grant named the Northern Ontario Development Program was anticipated to be released in the new year and this grant would fit the Board's needs for the waterfront rehabilitation program. The Fednor representative advised that once the new grant is released, he would be able to assist in transferring the existing information from the TRF grant into the new application for a quicker submission time.

6. **Disbursements:**

6.1 **Monthly Budget Update**

The Secretary Treasurer presented the Board with the monthly budget update. As there were no areas of concern, the Chairperson asked for a motion to approve the monthly budget report as presented to the Board by the Secretary Treasurer.

The motion to approve the monthly budget report as presented to the Board by the Secretary Treasurer was moved by Gilles Veronneau and seconded by Richard Gravelle. **Motion Carried**

7. **Action Items: Old Business**

1. **Public Beach – NO ACTION REQUIRED**

(Conflict declared for Daniel Mantha on discussion)

Proposal from Chamber of Commerce for Board to take over the responsibility of public beach.

Ongoing Update - Item will be presented at a public meeting.

2. **Gogama Area Boundary Expansion - NO ACTION REQUIRED**

(Conflict declared for Bernie Souliere on discussion)

Board proposal to NDMNRF to expand area boundary for fire protection to include extrication.

Ongoing Update - Item will be presented at a series of public meetings.

June 20, 2022 – During a meeting between the Board, OFMEM and GFD, the Fire Chief inquired on specifics regarding this expansion. He stated he has a concern regarding the expansion citing that currently he does not have the manpower to extend services to this point. He is requesting that the Board meet with the department for further discussion before bringing it to the public for input.

3. **MNRF Boat Launch – NO ACTION REQUIRED**

Proposal from MNRF for Board to take over O&M of public boat launch.

Ongoing Update – Waiting on paperwork from MNRF

June 15, 2022 – As advised via email, Board Member, Bernard Souliere, spoke with Derrek Farrer (MNRF) on the boat Launch proposal. He states this was assigned to someone else and he will follow up.

MNRF wanted to know what the boards position was on the MNRF original proposal to take over the launch. Bernard Souliere explained that the Board had discussed the matter previously and were not prepared to take on another responsibility for the care of the MNRF ramp itself. Because we already care for a boat launch that needs repairs.

Also, MNRF wanted to know if the Board still wanted the dock and Bernard Souliere told him if MNRF is going to throw it away the Board would take it and use the dock or materials for something else.

MNRF will follow up to see if a decision was made to put in a dock that could be removed every fall which was discussed. MNRF was advised that the board would be willing to remove and put in the dock for MNRF if they go that route. Also placing it at MNRF nursery site for winter.

4. Emergency Auto-dialer System - Update

Discussion of communication plan for future emergencies involving drinking water advisories (DWA).

June 30, 2022 - Update – Launch of the Emergency Notification System occurred on June 30, 2022 as requested by the Board. A test notification was successful. The system is now online.

Vice Chairperson, Gilles Veronneau advised that his wife had not received the test notification. The Secretary Treasurer advised she would look into it.

5. Police Background Checks - ONGOING

(Conflict declared for Bernard Souliere on discussions)

Background checks for volunteer groups.

Gogama Public Library – Up-to-date

Gogama Recreation Committee – ongoing

6. Asset Management Plan - ONGOING

Action Plan for future expenses.

June 14, 2022 - Update – revise existing document provide to Board for review when ready

7. Community Safety Plan revision - ONGOING

Board updating the community safety plan.

June 14, 2022 - Update – Bernard Souliere to provide draft to Board when available.

8. GFPT Bank Account - ONGOING

The auditor has advised the Board that a letter and supporting documentation is required from the Gogama Fire Protection Team President to show that the remaining funds in the account were depleted by bank fees.

June 14, 2022 – Update – Board Member Richard Gravelle advised that he had spoken to Edward Benson, who confirmed he was the current president of the corporation known as the Gogama Fire Protection Team. He stated that he was not aware that there remained a balance in the account as it is no longer being used.

- Fire Chief, Marc Constantin, advised the Board that he will ask if he can have a copy of the GFPT bank account statements from September 2020 up to the time where the balance left was depleted by bank charges. He stated that, with Mr. Benson's permission, he would turn them over to the Board for the purpose of providing them to the auditor.

9. Fire Department E-Mail Address & Northern 911 Account - RESOLVED
(Conflict declared for Bernard Souliere on discussions)

Email address setup information for the Board approved GFD email address was provided to the Fire Chief and Deputy Fire Chief on April 7, 2022 via email. The approved email address is GFD@bellnet.ca. This email address will provide the Fire Chief with all Northern911 dispatch call reports and should be used by the department for all correspondence moving forward.

June 14, 2022 – Update – The Fire Chief has confirmed to OFMEM and the Board that the Fire Department's official email address will remain as gogamafirerescue@hotmail.com. All Board communication to and from the department will be from this address and the Board has agreed to discontinue the GFD@bellnet.ca address as it is no longer required by the department. Northern 911 dispatch call reports are now being sent to the gogamafirerescue@hotmail.com address.

- The Fire Chief's request for additional authorization on the Northern 911 Account was discussed by the Board and approved. All necessary changes have been made.

10. Lagoons ECA- ONGOING

(Conflict declared for Richard Gravelle on discussions)

Meeting with GLSB/MECP/Kresin Engineering to discuss next steps to raising C of A for the Lagoons.

June 14, 2022 – Update – Information from MECP forwarded to OCWA and Kresin Engineering as requested by the Board. Call with Kresin Engineering is scheduled for sometime this week.

8. New Business:

8.1 Administrative Portfolio:

8.1.1 2022-23 Gogama Local Services Board Elections

The Chairperson advised the Board that, as discussed, and approved via email, the Board has opted to maintain the same election format as the previous few years due to feedback from the inhabitants.

The Open of Nominations posters were posted and mailed to all inhabitants on June 30, 2022. The nominations period opened June 30th and closes on July 14, 2022 at 12:00 noon.

The Board will be required to hold a public opening of submitted nominations. This can be held at the Board office immediately following the close of nominations on July 14 at 1:00PM (quorum required) or on Friday, July 15, 2022 between 9:00AM – 12:00 noon.

The Board discussed the matter and agreed that a public opening of submitted nominations will be held at the Board Office on July 14, 2022 at 1:00PM.

The Chairperson advised the Board that he will speak to all nominees and record whether they accept or decline their nominations between July 16th – July 22nd, 2022. All nominees will be required to sign the nomination form whether they accept or decline.

The Chairperson advised the Board that should there be only 5 nominees who accept their nomination, the Board shall be acclaimed and the results will be posted publicly on Monday, July 25, 2022.

Should there be more than 5 nominees who accept their nomination, a poster will be drafted, listing the names of each nominee who have accepted and an election date will be posted and mailed.

The Board discussed the matter and agreed that should an election voting day be required as a result of more than five (5) nominees who accept their nomination, voting day would be scheduled for August 10, 2022. Posters would be posted and mailed accordingly.

8.1.2 Transfer of I-Socket line

The Chairperson advised the Board that the I-Socket line has been successfully transferred to the Board from I Do Construction.

8.1.3 Notice of Intent to file a claim

As advised via email on June 27, 2022, the Board office received a formal notice of intent to file a claim. This notice was forwarded to the Board's insurer. As the Board is not responsible/liable for any occurrences related to the cemetery property, the insurer will take care to respond as such to the litigators. The Board will be kept apprised of any new developments.

8.2 Financial Portfolio: NONE

8.3 Garbage Collection/Disposal Portfolio: NONE

8.4 Fire Protection Portfolio:

(Conflict declared for Bernard Souliere on fire protection discussions)

8.4.1 2022 Canada Day Event

The Chairperson advised the Board that the Gogama Fire Department held a Canada Day BBQ and Fireworks Event on July 1, 2022. The Fire Chief advised that the event was a successful one.

The Board would like to thank the GFD for a great day!

8.4.2 Fire Department Monthly Bank Statements

(Conflict declared for Bernard Souliere on fire protection discussions)

The Chairperson advised the Board that the monthly bank statement for June 2022 was printed and mailed to GFD on July 11, 2022.

8.5 Library Portfolio:

8.5.1 Mold in Library (Agenda item added by Richard Gravelle)

Board Member and portfolio holder, Richard Gravelle, advised the Board that the head librarian, Gisele Constantin, had requested that he attend the library to look at what appeared to be mold in a specific location of the library (area behind the sink that was removed). Gisele advised Richard that due to medical reasons, she was unable to attend the library if there was mold present.

Richard Gravelle advised the Board that he attended the library and found a few mold spots along the bottom of the wall and removed a piece of drywall. He stated the librarian also wanted a shelf to be set up in this area once the renovation work is completed.

8.6 Recreation Portfolio:

8.6.1 Manager Custodian monthly report

(Conflict declared for Andre Jodouin on Manager Custodian discussions)

The Chairperson advised that the Manager Custodian reports no issues.

8.6.2 Generator Shed

The Chairperson advised the Board that during the Canada Day event, it was observed that some children gained access to the community centre roof by climbing on the railing located beside the generator shed. These same children were told on numerous occasions to get down from the roof, once by the manager custodian and once by the Chairperson.

The Board discussed the removal of the railing so that access to the roof is prevented or in the very least deterred.

8.7 Water/Sewer Portfolio: NONE

(Conflict declared for Richard Gravelle on water/sewer discussions)

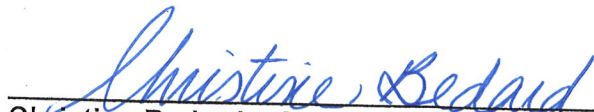
9. Deputations or Delegations or Discussions from the floor

The Chairperson asked if there were any deputations, delegations or discussions from the floor. As there were none from the Board and no members of the public in attendance, the Chairperson proceeded to adjourning the meeting.

10. Adjournment

Having no further Board business to discuss, the Chairperson asked for a motion to adjourn the meeting.

The motion to adjourn the meeting at 7:28PM was moved by Andre Jodouin and seconded by Richard Gravelle.
Motion Carried


Christine Bedard – Secretary Treasurer


Daniel Mantha - Chairperson