

Gogama Local Services Board
Monthly Board Meeting – June 14, 2022
Community Centre – 6:30PM

MINUTES

1. **Call meeting to order and roll call**

Daniel Mantha, presiding as Chairperson, called the meeting to order at 6:37PM.

	<u>Present</u>	<u>Absent with Regrets</u>
Daniel Mantha	– Chairperson	– via phone
Gilles Veronneau	– Vice Chairperson	– via phone
Andre Jodouin	– Board Member	– In person
Bernard Souliere	– Board Member	– In person
Richard Gravelle	– Board Member	– In person
Christine Bedard	– Secretary Treasurer	– In person

Members of the public in attendance via phone;

Marc Constantin – Gogama Fire Chief (GFD)
Sylvie Lemieux – Ontario Clean Water Agency (OCWA)
Chad Byce – Ontario Clean Water Agency (OCWA)
Natalie Gaudette – Member of the public

2. **Declaration of conflict of interest – As the meeting progresses.**

The Chairperson advised the Board, for reasons of expediency and efficiency, as he could not be present in person, he was turning the chairing of the remaining items on the agenda to the Secretary Treasurer.

3. **Acceptance of agenda**

The Secretary Treasurer, presiding as Chairperson asked for a motion to accept the agenda.

The motion to accept the agenda was moved by Andre Jodouin and seconded by Richard Gravelle.
Motion Carried

4. **Acceptance of minutes**

4.1 Acceptance of May 10, 2022 meeting minutes.

The Secretary Treasurer, presiding as Chairperson asked for a motion to accept and approve the minute of the May 10, 2022 meeting.

The motion to accept and approve the minutes of the May 10, 2022 meeting was moved by Bernard Souliere and seconded by Gilles Veronneau.
Motion Carried

5. **Grants Update:**

5.1 **Green Stream – 2nd Intake**

The Secretary Treasurer, presiding as Chairperson advised the Board that the supplemental information requested by the Ministry was submitted by the due date. Unlike the OCIF Top-Up grant, this grant does not pay out in milestones. The Board would need to pay the eligible expenses upfront and be reimbursed. As the Board cannot float this large an expense, Infrastructure Canada is willing to allow the Board to submit their expenses as they are incurred and would process the reimbursement as quickly as possible. This might mean that the project would need to be split in a number of sections with time in between to receive the reimbursements. The Board would also need to look into perhaps applying for a short-term bank loan to float the project.

The Board discussed the matter of perhaps splitting the project into smaller sections and accepting only the portion of the approved grant that would be needed to cover the proposed section (s). The Board discussed perhaps approaching IAMGOLD to see if they would assist the Board in floating the cost and be repaid once the reimbursements come in. The Board also discussed reaching out to M.P Marc Serre and M.P.P France Gelinass to see if their office could perhaps assist with alternatives.

Next Step: The Board directed the Secretary Treasurer to reach out to Marc Serre and France Gelinass first to see they could assist in any way. Once a response is received, the Board will look at further discussion.

5.2 Tourism Relief Fund

The Secretary Treasurer, presiding as Chairperson advised the Board that the requested supplemental information was submitted. An additional follow-up teleconference call was held with the FedNor project manager. He is wanting to better align the Board's project for approval by getting letters of support signed by the various campgrounds, lodges, outfitters in the area. The point of the letters would support the need for the dock and launch retrofit and would need to show that without the work being done, the Board may have to close the dock/launch citing safety concerns and that without it, this would impact the level of tourism in the area. A letter from the Chamber of Commerce would support the negative impact to the community's tourism flow.

The Board discussed the matter and agreed that a draft be prepared and Board Members, Andre Jodouin and Richard Gravelle would approach the businesses mentioned and present the letter to them asking them to sign in support.

The Secretary Treasurer, presiding as Chairperson asked for a motion to approve to draft a letter.

The motion to approve to draft a letter was moved by Daniel Mantha and seconded by Bernard Souliere.
Motion Carried

5.3 OCIF Formula Base – 2022 Allocation

The Secretary Treasurer, presiding as Chairperson advised the Board that the 2022 Allocation was expected by end of May 2022 as the Board still had not received the funds, the office reached out to the Ministry via email to inquire on an expected date that the funds would be received. Subsequently, the funds were received via EFT on June 14, 2022.

6. Disbursements:

6.1 Monthly Budget Update

The Secretary Treasurer, presiding as Chairperson advised the Board that other than regular day-to-day expenses, the Board did not incur any additional expenses since the last Board meeting. As there was not adequate time to prepare the report, the Secretary Treasurer, presiding as Chairperson asked for a motion to defer the report to the next Board Meeting in July.

The motion to defer the Monthly Budget Update to the July Board meeting was moved by Andre Jodouin and seconded by Richard Gravelle.
Motion Carried

7. Action Items: Old Business

1. Public Beach – NO ACTION REQUIRED

(Conflict declared for Daniel Mantha on discussion)

Proposal from Chamber of Commerce for Board to take over the responsibility of public beach.

Ongoing Update - Item will be presented at a public meeting.

2. Gogama Area Boundary Expansion - NO ACTION REQUIRED
(Conflict declared for Bernie Souliere on discussion)

Board proposal to NDMNRF to expand area boundary for fire protection to include extrication.

Ongoing Update - Item will be presented at a series of public meetings.

June 14, 2022 – Outline of process was provided to the Fire Chief.

3. MNRF Boat Launch – NO ACTION REQUIRED

Proposal from MNRF for Board to take over O&M of public boat launch.

Ongoing Update – Waiting on paperwork from MNRF

June 14, 2022 – Bernard Souliere will take lead on contacting MNRF and provide a report to the office for the Board.

4. Emergency Auto-dialer System - Update
(Conflict declared for Richard Gravelle on discussions)

Discussion of communication plan for future emergencies involving drinking water advisories (DWA).

Ongoing Update – Approved poster was mailed out. Received 49 Opt-in forms. Database is being created, system is online and ready as soon as the database is uploaded.

June 14, 2022 – The Office will upload the Opt-Ins and perform a test of the emergency system
June 30, 2022.

5. Police Background Checks - ONGOING
(Conflict declared for Bernard Souliere on discussions)

Background checks for volunteer groups.

Gogama Public Library – Up-to-date

Gogama Recreation Committee – ongoing

Gogama Fire Department – Update to be discussed at agenda item 8.4.1.2

6. Asset Management Plan - ONGOING

Action Plan for future expenses.

May 10, 2022 - Update – revise existing document provide to Board for review when ready

7. TIM002 Fire Cost Recovery - ONGOING

Continued cost recovery of expenses incurred by the Board.

May 10, 2022 - Update – Board to devise action plan to continue discussions with other agencies and/or organizations. Invoice re-sent to MNRF, payment received for bus rental.

June 14, 2022 – Board office to work with Board Member, Bernard Souliere on draft.

8. Donation Search – ONGOING

Donation letter template drafted and approved.

May 10, 2022 - Update – Board members to provide the office with business contact names/numbers. Board Office has received a list from Bernie.

June 14, 2022 – Board Office to begin work on sending out letters.

9. Community Safety Plan revision - ONGOING

Board updating the community safety plan.

May 10, 2022 - Update – Bernie to provide draft to Board when available.

June 14, 2022 – Board Member, Bernard Souliere advised the Board that he is still working on it, document remains a work in progress.

10. GFPT Bank Account

The auditor has advised the Board that a letter and supporting documentation is required from the Gogama Fire Protection Team President to show that the remaining funds in the account were depleted by bank fees.

April 12, 2022 - Update – Board Member Richard Gravelle requested that the Board allow him the opportunity to speak to the last known President of the Corporation prior to the Board moving to legal action.

June 14, 2022 – Board Member, Richard Gravelle, advised the Board that he did speak with the last known president of the Gogama Fire Protection Team incorporated entity who advised him that he did not know that the bank account was even still open. The current Fire Chief spoke to the matter and advised the Board that the last bank statement he saw showed that the account was in a negative balance.

The Fire Chief stated that he would speak with the president of the GFPT and provided that he was given authorization, he would release the bank statements the auditor was requesting in order to disassociate the Board from the account in future audits.

11. Fire Safety Plan – Community Centre

Update – Final draft sent to OFMEM for review and approval.

June 14, 2022 – Once the OFMEM approve the document, the Board will need to provide a motion to accept, sign, post and distribute copies to all parties.

12. Garbage Collection issues

May 10, 2022 – Update – Board member Richard Gravelle to speak to the resident regarding issues with torn garbage on May 2 & 9, 2022

June 14, 2022 – The issues regarding this inhabitant have not re-occurred, the Board considers it resolved.

13. Nursing Clinic – Fire Door

The Fire door has arrived and has been stored in the Nursing Clinic service room.

May 10, 2022 – Update - The Board Office has advised the contractor that the door has arrived. Contractor will reach out to Clinic to arrange for a date when the work can be done.

June 14, 2022 – Board was provided an update on the status of the project.

**14. Fire Department E-Mail Address – Update to be discussed on agenda item 8.4.1.2
(Conflict declared for Bernard Souliere on discussions)**

Email address setup information for the Board approved GFD email address was provided to the Fire Chief and Deputy Fire Chief on April 7, 2022 via email. The approved email address is GFD@bellnet.ca. This email address will provide the Fire Chief with all Northern911 dispatch call reports and should be used by the department for all correspondence moving forward.

May 10, 2022 – Update – The Deputy Fire Chief advised the Board that the email address has not yet been installed on GFD devices.

June 14, 2022 – The Secretary Treasurer, presiding as Chairperson advised the Board that this agenda item would be included in the Fire Protection portfolio at item 8.4.1.2.

15. Kitchenette Removal - Library

The work order was issued to the contractor.

May 10, 2022 – Update – The Contractor has requested to wait until the elections are over so that the cupboard piece that needs to be moved the Boardroom can be brought in through the hall.

June 14, 2022 – Work has started, contractor should be done by end of week.

16. Lagoons ECA

(Conflict declared for Richard Gravelle on discussions)

Meeting with GLSB/MECP/Kresin Engineering to discuss next steps to raising C of A for the Lagoons.

May 10, 2022 – Update – Waiting to hear back from MECP representatives on meeting date once they have reviewed the documents with Technical Team.

June 8, 2022 – Update – Email received and forwarded to the Board for review and discussion.

June 14, 2022 – Board discussed the matter and reviewed the email. The Board agreed that the email be forwarded to both Kresin Engineering and OCWA so that they can confirm for the Board, and provide supporting documentation what items are done and which still need to be done so that a meeting can be set to discuss the approval of the application.

The Secretary Treasurer, presiding as Chairperson asked for a motion to approve the email correspondence from MECP be forwarded to Kresin Engineering and OCWA.

The motion to approve the email correspondence from MECP be forwarded to Kresin Engineering and OCWA was moved by Bernard Souliere and seconded by Daniel Mantha.

Motion Carried

17. Water Pressure Issues complaint
(Conflict declared for Richard Gravelle on discussions)

The Board office received a complaint from an inhabitant on Minisinakwa Road regarding the loss of water pressure to their home. The issue has been reported to Chad Byce (OCWA) for follow up.

May 10, 2022 – Update – OCWA has investigated and reported that the leak/break in the line has been found and is on the property owner's property.

June 14, 2022 – Chad Byce (OCWA) provided the Board with the update that the issue has been located and the issue is not with the Board's infrastructure but with the property owner's infrastructure. The property owner has been made aware.

8. New Business:

8.1 Administrative Portfolio:

8.1.1 Financial Statement

The Secretary Treasurer, presiding as Chairperson advised the Board that the Board Office has received the final journal entries and trial balance from the auditor and anticipates having completed the final changes by the end of next week. Once done, the Board will need to schedule a date to meet with the auditor and approve the statement.

The Board discussed the matter and provided the Secretary Treasurer with dates outlining their availability for a meeting with the auditor to approve the financial statement. The Office will relate those dates to the auditor and coordinate the meeting.

8.2 Financial Portfolio: NONE

8.3 Garbage Collection/Disposal Portfolio:

The Secretary Treasurer, presiding as Chairperson advised the Board of the following issues reported to the Board Office by the Contractor;

8.3.1 Issues June 6, 2022

The contractor reported two issues:

- Bins (oil tanks) appear to have been ravaged by bears, tipped over, opened, garbage strewn everywhere
- Loose garbage in a resident's bin

The Board discussed the matter and as this is not a re-curing issue they would wait to see if the matters continue.

8.4 Fire Protection Portfolio:

(Conflict declared for Bernard Souliere on fire protection discussions)

8.4.1 OFMEM meeting

The Secretary Treasurer, presiding as Chairperson advised the Board that on June 8, 2022, OFMEM extended an invitation to attend a meeting at the Fire Hall, whereas the OFMEM representatives, Michael Bechard, Chad Harvey and Ryan Tront, as well as Fire Chief, Marc Constantin, Deputy Fire Chief, Bernard Souliere and Board portfolio holder, Gilles Veronneau would attend to hear concerns brought forward to the OFMEM by the Fire Chief.

Consecutively to this meeting, the OFMEM extended an invitation to attend a follow up meeting at the Fire Hall, whereas all attendees would be then joined by the remaining members of the Board. The purpose for this follow-up meeting was to present the Board with requests and/or clarifications from the Fire Chief.

8.4.1.1 June 8, 2022 – 10:00AM meeting

Attendees: Michael Bechard (OFM), Chad Harvey (OFM), Ryan Tront (OFM), Marc Constantin (GFD), Bernard Souliere (GFD), Gilles Veronneau (GLSB).

Agenda:

- Communications between GFD and GLSB
- Northern 911
- Police Background Checks

8.4.1.2 June 8, 2022 – 12:00PM meeting

Attendees: Michael Bechard (OFM), Chad Harvey (OFM), Ryan Tront (OFM), Marc Constantin (GFD), Bernard Souliere (GFD), Gilles Veronneau (GLSB), Daniel Mantha (GLSB), Christine Bedard (GLSB).

Agenda:

- Communications between GFD and GLSB
- Northern 911
- Police Background Checks

It was advised to the OFMEM members at the time of the meetings that as per the Northern Services Board Act (NSBA), all meetings of the Board must be open to the public and must have quorum (3 of 5 minimum). As this meeting was neither open to the public nor had quorum, it did not constitute being a meeting of the Board therefore, the Board members present were not in a legal position to make decisions or motions. Members of the OFMEM present advised that this was understood.

1. Police Background Check

The Secretary Treasurer, presiding as Chairperson advised the Board that, as per the OFMEM, for all intents and purposes, in the eyes of the law and the agreement between the OFMEM and the GLSB, the OFMEM are the “employer” of the Fire Chief and Deputy Fire Chief. This means, in the opinion of the OFMEM, that the GLSB have no authority to impose a request for Vulnerable Sector Checks from any member of the GFD.

Operations Supervisor, Michael Bechard, further explained to the Board that the more the Board implicated themselves in the legal responsibilities of an employer, the more liability they would assume should an incident occur.

The Board advised the OFMEM that should the GFD be excluded from adhering to the Board’s Police Record Check by-law and policy and an incident occurs whereas a member of the Fire Department was to be accused of an inappropriate action towards a child, senior or disabled person, would the OFMEM be prepared to assume all responsibility, liability and cover any costs incurred by the Board if the Board were to be implicated in a lawsuit.

Operations Supervisor, Michael Bechard, stated that yes, the matter is currently being reviewed by the OFMEM’s legal team and he would provide this in writing to the Board once approved by their legal team.

June 14, 2022 - Based on the Board’s insurance policy, the Chairperson advised the Board that the only insurance coverage for the fire fighters of the GFD is their accident/death policy. As this policy does not include an abuse liability clause, should the Board be named in a suit resulting from an occurrence, the Board’s insurance underwriter will defend the Board in court, bringing to light that the Board is merely the landlord and therefore, re-directing all liability to the employer, the OFMEM. This will cause the Board to be removed from any case or suit whereas they are named as a liable party.

As the OFMEM is naming themselves the employer, the Board is not required to perform any due diligence in this matter.

ACTION ITEM: Board's by-law and police check policy

Having provided the Board the information related to Vulnerable Sector Checks as directly related to the GFD, the Board was asked if they wished to add, as an addendum, the changes, indicating the GFD as not required to submit a Vulnerable Sector Check to the Board as per the requirement?

The addendum would be drafted and sent to the Board in preparation for a motion to accept at the next Board meeting.

The Board discussed the matter and advised that upon receipt of the letter from OFMEM's legal team, the Board would further discuss the next step.

2. Northern 911

Operations Supervisor, Michael Bechard, brought forward the following concerns of the GFD to the Board;

- Fire Chief states the ownership of the account was in the name of the Fire Department at one time and would like it returned,
- Fire Chief states that he does not have full authority on the account and is requesting it be given,
- Fire Chief voiced a concern regarding confidentiality of the information,
- Deputy Fire Chief is opposed to utilizing the GFD@bellnet.ca email address provided to the fire department by the Board for reasons of confidentiality and is requesting they be allowed to change the passcode for the email,
- Operations Supervisor, Michael Bechard, is concerned that the level of information shared in the call dispatch emails could potentially pose a risk for breach of privacy and only the Fire Chief and Deputy Fire Chief should have them,
- Fire Chief is requesting that the authorization be changed regarding requests for release of information pertaining to the call logs and audio recordings. He states the requests should come to him directly,

The Secretary Treasurer, presiding as Chairperson asked the Fire Chief, who was present via telephone, if there were any items brought forward by the OFMEM Operations Supervisor that had not been mentioned at this time.

The Fire Chief asked if the Secretary Treasurer, presiding as Chairperson had made mention of the request related to O.P.P call logs and audio requests.

The Secretary Treasurer, presiding as Chairperson confirmed for the Fire Chief that the item had been listed.

The Secretary Treasurer, presiding as Chairperson, once again, shared the reasons and answers to the OFMEM and GFD questions, requests and concerns listed above;

- The Board has maintained the ownership of the Northern 911 account since its inception because the fire department does not meet the criterion to have their own.

As per the Ministry, the Board retains the power of Fire Protection within the area boundary.

- At the request of the Fire Chief in 2020, the Board approved his request to share the authority on the account in order to allow him and his Deputy Fire Chief, the ability to confer with Northern 911 unfettered.

The Board requested to know what function he was attempting to do that resulted in being denied access so that the Board could assist in perhaps rectifying the matter. The Fire Chief's response ranged from the account should belong to him, requests from O.P.P for audio should go to him, no one but him should see the call logs as it is private and confidential information.

- The Board advised that the dispatch call emails currently received by the Board and the GFD contain no personal information, it simply states the date and time of dispatch, who dispatched, where the request came from, the individuals paged and who is responding. Most times, the location is vague or incorrect and at times contains an update from the Fire Chief or Deputy Fire Chief on their ETA.

The Fire Chief interjected and requested the Secretary Treasurer, presiding as Chairperson to reiterate the part of the conversation as it related to the agreement between the OFMEM and the GLSB and the GLSB's control of the fire department. He clarified that what was actually said was that the GLSB is an advisory committee and not in control of the fire department and the Fire Chief shall and the Fire Chief shall and the Fire Chief shall.... He further stated that he doesn't know who doesn't understand that statement, but hopefully the Board has a copy of the agreement and if the Fire Chief decides a matter is confidential, then it's confidential. He stated that if this wasn't understood, maybe the Board should give him the password to their email account so he could go into the Board's emails and see whatever he wants to see.

The Secretary Treasurer, presiding as Chairperson confirmed that Operations Supervisor, Michael Bechard had discussed the Agreement that currently exists between the GLSB and the OFMEM and that the Board does have a copy of the agreement. The Secretary Treasurer, presiding as Chairperson further advised the Fire Chief that the topic of department email was upcoming in the information being provided to the Board.

The Secretary Treasurer, presiding as Chairperson advised the Fire Chief that due to the sheer amount of information discussed at the meeting, it was important that all the information be related to the Board at this time since two Board members were not in attendance at the June 8th meeting.

The Secretary Treasurer, presiding as Chairperson confirmed for the Fire Chief and the Board that the Office of the Fire Marshal's representative, Operations Supervisor, Michael Bechard, did bring forward a copy of the agreement between the OFMEM and the Local Services Board and did spend a bit of time on discussing the diagram of authority that outlined that the Fire Marshal does have the final decision on matters relating to operations and did say that the Fire Chief shall and the Fire Chief shall and the Fire Chief shall, however, the Board did bring forward that it was also equally as important that the Board receive adequate reporting which the Board will cover in the agenda item that relates to meeting agenda restricting a bit later on in the agenda. The Secretary Treasurer, presiding as Chairperson also brought forward that, during this discussion was the OFMEM's recognition that the Board is an entity that they consult with in matters related to the fire department.

The Secretary Treasurer, presiding as Chairperson thanked the Fire Chief for having brought this item forward before resuming.

The Board advised that an audio recording had been requested twice since 2016: once at the request of the Fire Chief at the time and once by an OPP officer, the audio recording was released directly to the officer once approved by the Fire Chief.

The Secretary Treasurer, presiding as Chairperson advised that the OFMEM were under the impression that the Board was not only receiving dispatch call out emails but also audio recordings of the calls for each call out. This information was corrected. The Board does not receive audio recordings of any call unless requested for a specific reason.

Board member, Richard Gravelle, asked why the Board would even want access to this.

The Secretary Treasurer, presiding as Chairperson advised the Board that this will all make sense once all of the information is related to the Board.

- The Board advised the OFMEM that it would look into the specifics of setting up the email account so that the Fire Chief could put in his own passcode, however, made it clear that in light of previous actions by the two previous Fire Chiefs, the Board would need to retain the administrative right to change the passcode should the Fire Chief leave so that it can be provided to the new Fire Chief.

The Secretary Treasurer, presiding as Chairperson advised the Board that the office did reach out to the technical support department of Bell to request that they facilitate a passcode change option for the Fire Chief. It was explained that this is not a functionality that can be provided. In order to facilitate this request, the Board would need to incur a rather large expense in installing a server and employing a technician that would provide the individual email accesses required. Based on this information, this is not something the Board has budgeted for and can provide at this time.

The Board office did request to know, from the OFMEM, if as the employer, they could provide an email address to the Fire Chief and Deputy Fire Chief.

The OFMEM provided feedback that in their past experience with two other departments, the department created their own email address and the passcode was shared between Fire Chief, Deputy Fire Chief and Captain and this had worked well.

The Board discussed this and it was identified that the feedback from the OFMEM had been implemented here twice before and had not worked, hence the request from the Interim Fire Chief for the Board to set up an email address. The Board decided they would wait to see what other, if any, options were brought forward by the OFMEM at the next meeting scheduled for June 20, 2022.

The Fire Chief interjected and made the statement that he was in agreement that should he leave the department, he would ensure that the passcode to the department's email account passed from Chief to Chief.

- The Secretary Treasurer, presiding as Chairperson advised the Board that as per a conversation with Northern 911 senior account manager, the Board was requesting the ability to split the authorization on the account between the Board (administrative)

and the Fire Chief (Operational). It was explained that the current grid had the Board fully authorized on all as they were the account owner.

As indicated on the authorization chart sent to the Board via email on June 9, 2022, the Fire Chief and Deputy Fire Chief have been authorized on 2 of the 6 authorization sections (Call Investigation and recordings and Maintenance/Outage/Emergency Notifications).

The Secretary Treasurer, presiding as Chairperson's recommendation: In order to fully fulfil the Fire Chief's request on access, granting the Fire Chief and Deputy Fire Chief access to the Law Enforcement Requests portion of the authorization with an additional not to set the Fire Chief and Deputy Fire Chief as primary contacts and the Board as informational only, this will allow the Chief first contact.

ACTION ITEMS:

- Request a copy of the Authorized Contacts list from Northern 911 to review with OFMEM and GFD on June 20, 2022. - DONE
- Agree to make any necessary changes that would allow the GLSB administration authority and the GFD operational authority. RECOMMENDED
- If the Board agrees, make the necessary changes to allow the Fire Chief the ability to change the passcode on GFD@bellnet.ca email address to his own. – NOT POSSIBLE

The Board discussed the matter and Board Member, Richard Gravelle, made the statement that, as mentioned previously, the Board is merely the landlord in this matter.

The Secretary Treasurer, presiding as Chairperson made the correction that in this instance, the Board is the owner of the account, not the landlord.

The Fire Chief made the statement that it should be the fire department.

The Secretary Treasurer, presiding as Chairperson made the statement that there is likely not a Board member present at this meeting that would be opposed to turning everything over to the fire department in its entirety, unfortunately, in the current situation, being that the fire department does not fully meet the criterion and does not have the power of fire protection within the Board's area boundary, the Board, in support of its fire department must be involved at some level.

The Fire Chief advised the Board that the Fire department is willing to pay the bill.

The Secretary Treasurer, presiding as Chairperson further clarified that regardless of who pays the bill, the fire department does not hold the power of fire protection in the Board's Area Boundary.

The Fire Chief reiterated that due to the confidential information, whatever happens, happens to him as the Fire Chief and not to Tom, Dick or Harry. He further stated that this was discussed at the June 8th meeting as well and he wanted to ensure that the rest of the Board were aware.

The Secretary Treasurer, presiding as Chairperson confirmed that the issue of confidentiality was indeed brought forward by the Fire Chief and was discussed at the June 8th meeting, as was the criterion for the ownership of the account in question.

The Fire Chief made the statement that 'it's his 911, not the Board's, it's mine, it's confidential.'

The Secretary Treasurer, presiding as Chairperson clarified once again that the issue here is not what authority the Fire Chief has or doesn't have, the issue being discussed here is the fact that the Fire Department does not meet the criterion to open a 911 account and the Board can't give it.

The Fire Chief stated that it is their job to take care of the 911, the LSB's job is to take care of the town, not the Fire Department. The Board is nothing but an advisor.

The Secretary Treasurer, presiding as Chairperson clarified that the Board has the responsibility of Fire Protection and in providing that service to the inhabitants, in the absence of the fire department not qualified to open an account, the responsibility falls to the Board to own that account in order to continue to provide the service as outlined in the Act.

The Fire Chief re-iterated that the LSB is merely an advisory committee not the Board and whoever opened the 911 account in the Board's name should not have done so. The LSB Board has nothing to do with the Fire Department.

The Secretary Treasurer, presiding as Chairperson made the statement that if the Fire Department had been able to meet the criterion to open the 911 account, it would have had a 911 account, but they didn't so they don't.

The Secretary Treasurer, presiding as Chairperson advised the Fire Chief and the Board that the OFMEM's request was to look into its current authorized contact grid to be able to separate what is considered to be operational and what is considered to be administrative. So, as the Board does not have the ability to remove itself from any piece of the authorized contact grid as they are the owners of the account, however, can provide/authorize the Fire Chief and Deputy Fire Chief, the authorization on the Law Enforcement aspect of the grid.

The Secretary Treasurer, presiding as Chairperson asked the Board if they would consider granting the Fire Chief and Deputy Fire Chief the authorization to Law Enforcement with a note outlining the Fire Chief as primary contact.

Board Member, Richard Gravelle, made the statement that the GLSB was not even listed as the account administrator, that Christine Bedard was listed there instead of the GLSB or even the Fire Protection liaison.

The Secretary Treasurer, presiding as Chairperson explained that the reason Christine Bedard was listed as the account administrator was because she is the administrator of the account on the Board's behalf.

Fire Protection Liaison, Gilles Veronneau stated that it did not make sense that the liaison's name be there as this would incur a change to be made every year should the liaison change and that the Board's office administrator is the most constant from year to year and should remain.

The Secretary Treasurer, presiding as Chairperson clarified for the Board that by putting the liaison's name in the administrator position, every time there was an inquiry from Northern911, they would reach out to the Liaison and not the office for the answer and in turn the liaison would need to contact the office, obtain the answer in writing and then

forward it to Northern 911. The Secretary Treasurer, presiding as Chairperson asked for the Board's feedback on this.

Daniel Mantha stated that should the liaison be out of town, he would need to request the info from the office, this is why, since the paperwork is all at the office, the account administrator is the office administrator.

The Fire Chief made the statement that therefore the office should be at the fire department. He re-iterated once again, that the LSB is only an advisory committee.

Board Member, Richard Gravelle, stated that the Board should only have access to Contract management and Financial, the rest should be the Fire Department.

The Secretary Treasurer, presiding as Chairperson advised the Board that a follow up meeting was scheduled with the Fire Department and OFMEM on June 20th whereas the feedback from the Board can be brought forward for further discussion. At this time, the question is, does the Board agree to provide the Fire Chief and Deputy Fire Chief with authorization to Law Enforcement requests which would be an additional authorization over and above what they currently retain.

The Board members all agreed that they are in favor of granting this request.

The Secretary Treasurer, presiding as Chairperson asked for a motion to provide the Fire Chief and Deputy Fire Chief with authorization to Law Enforcement requests which would be an additional authorization over and above what they currently retain.

The motion to provide the Fire Chief and Deputy Fire Chief with authorization to Law Enforcement requests which would be an additional authorization over and above what they currently retain was moved by Daniel Mantha and seconded by Richard Gravelle.

Motion Carried

The Secretary Treasurer, presiding as Chairperson also suggested that there may be a possibility of perhaps scheduling a meeting with the senior account manager of Northern 911 to further explore options for the Board to change the authorization grid to more closely resemble the request of the OFMEM to have the authorization split between administrative and operational or even look at the possibility for the Board to transfer the ownership of the Northern 911 account to the fire department outright. The Board was in agreement.

3. Communications between the GFD and GLSB

Operations Supervisor, Michael Bechard, stressed to the Board that an open line of communication between the department and the Board is crucial to maintain harmony and effectiveness. He brought forward the following concerns from the GFD;

- Although the Linde account issue has been resolved, the Deputy Fire Chief is requesting the Board's assistance to complete his set up for access and to set up access for the Fire Chief as well.

The Secretary Treasurer, presiding as Chairperson advised the Board that being that the process for account set ups for the fire department are already covered in the Board's agreement with the fire department, are there any Board members opposed to the request?

The Board unanimously agreed they are not opposed.

- The Fire Chief is requesting to be allowed to attend all Board meetings as the Deputy Fire Chief is in conflict.

The Secretary Treasurer, presiding as Chairperson advised the Fire Chief that, as per the Northern Services Board Act (NSBA), all meetings of the Board are open to the public and this included the Fire Chief.

The Fire Protection Liaison advised the OFMEM that the Fire Chief had been made aware and had a standing open invitation to attend any/all meetings of the Board.

The Secretary Treasurer, presiding as Chairperson advised the Fire Chief that he is invited to attend every meeting of the Board.

The Fire Chief asked if he would receive a meeting agenda for every meeting.

The Secretary Treasurer, presiding as Chairperson confirmed that if the Fire Chief is requesting a meeting agenda to be sent to him, one would be provided to him via the liaison. Further to this, the Secretary Treasurer, presiding as Chairperson advised the Board that they would be discussing the agenda restructure to accommodate this request a little later in the meeting.

- The Deputy Fire Chief voiced a concern whereas the Board is continually making decisions for the Fire Department without consulting the Fire Chief. The request was put forward that no fire department discussions take place at Board meetings without having the Fire Chief in attendance.
- Operations Supervisor, Michael Bechard, requested that the Board consider providing the Fire Chief with the ability to passcode protect the GFD@bellnet.ca email account so that privacy and confidentiality is preserved.

The Board is in agreement that lines of communication must remain open at all times, however, the Board cannot anticipate the department's requests if they are not asked. The Board gave the example of the Fire Chief and Deputy Fire Chief's request to be given the ability to change the passcode on the email account. Since this was the first time the Board was hearing the request, the Board asked that the Fire Chief and Deputy Fire Chief provide them the time to further look into the matter.

- The Board advised the OFMEM that administrative access to the Linde account for the Deputy Fire Chief can be re-issued, the Deputy Fire Chief was asked to schedule time with the Board Office to do so at which time, a profile for the Fire Chief will be established.
- Fire Protection portfolio Board Member, Gilles Veronneau, reminded the Fire Chief that all meetings of the Board are open to the public and that in 2020, an open invitation was extended to the Fire Chief to attend the monthly Board meetings which are known and publicly posted at the beginning of each fiscal year.

The Deputy Fire Chief clarified that the Fire Chief is asking that he be allowed to participate and speak at the meetings. Board Member, Gilles Veronneau reminded the Fire Chief that the process had been outlined to him on several occasions and that on at least one occasion, the Fire Chief had declined to attend. The Deputy Fire Chief

asked if the Board would consider adding running, open, fire department related items to their monthly agenda. The Secretary Treasurer, presiding as Chairperson advised that this could be discussed at the next meeting.

In the interim, the Fire Chief proposed that since the Deputy Fire Chief is in conflict and cannot speak to fire department related matters at meetings, could he (the Fire Chief) meet with the department Board liaison prior to meetings that he cannot attend so that the Board liaison could speak at the meeting on his behalf.

The Secretary Treasurer proposed, that in order to eliminate the risk of the Board liaison not re-iterating the information from the Fire Chief to the Board in the manner in which is satisfactory to the Fire Chief, and to also eliminate the risk of memory issues, it may be a better solution to have the Fire Chief and the Deputy Fire Chief submit their requests, concerns and updates in writing to the Board Liaison who would, in turn, simply read the information to the Board at the meetings.

Operations Supervisor, Michael Bechard, agreed this would be the best way to ensure that communications are direct and correct.

The Secretary Treasurer further advised the OFMEM that the Fire Protection Portfolio is a permanent agenda item and is discussed by the Board monthly and sometimes does include the need to have discussions regarding the fire department if for no other reason than to bring to public attention, matters that were discussed, and motions made by the Board via email or text as the Board must declare these at the following meeting.

- On the matter of the GFD@bellnet.ca email address, the Board advised the OFMEM that in 2018, the Fire Chief left and took with him the Fire Department's email account. Due to this, and in order to preserve the historical information that could be important and required by the department in the future, the Board made the decision to create an email address specific to the Gogama Fire Department (GFD@bellnet.ca). This email was provided to the previous Chief who refused to use it. This resulted in this former Chief leaving the department and once again, taking the department's email account with her. In August of 2020, the new, current Fire Chief and Deputy Fire Chief, during a meeting with the Board's consultant and Secretary Treasurer, were given the specifics to the email address created by the Board. They were advised numerous times that the call dispatch emails were copied to this email address as well. Once again on April 8, 2022, the Board provided the email information so that the Fire Chief and Deputy Fire Chief could install it to their devices. As of the May 10, 2022 Board meeting, this had yet to be done.

ACTION ITEMS:

- The Board Office to re-send the Linde account access for the Deputy Fire Chief and set up an access for the Fire Chief,
- The Board to discuss adding open, running topic items to the Fire Protection Portfolio agenda so that if the Fire Chief is present, he can speak.
- All communications from the Fire Chief and Deputy Fire Chief (in the absence of the Fire Chief at meetings, and between meetings) be in writing and sent to the Fire Protection portfolio Board member.
- The Board to discuss alternative options for the GFD email address passcode issue.

8.4.2 GFD Event Proposal

(Conflict declared for Bernard Souliere on fire protection discussions)

The Secretary Treasurer, presiding as Chairperson advised the Board that the Deputy Fire Chief has submitted to the Board Office a request advising the Board that the GFD plan to host a July 1st Canada Day Celebration this year that will include a community BBQ and a fireworks display. The GFD are expected to receive a donation from IAMGOLD to fund the event.

The GFD is requesting the use of the Community Centre hall including the kitchen and rink areas that will host the BBQ and the use of the baseball field to conduct a fireworks display.

The Fire Chief and Deputy Fire Chief have requested that the Board Office solicit a quote for fireworks insurance, they will cover the cost. The quote has been approved by the Fire Chief and the policy has been obtained. A copy of the policy has been provided to the GFD.

The Secretary Treasurer, presiding as Chairperson asked for a formal motion to approve the GFD's 2022 Canada Day Event.

The formal motion to approve the GFD's 2022 Canada Day Event was moved by Richard Gravelle and seconded by Andre Jodouin.
Motion Carried

8.4.3 Fire Department Monthly Bank Statements

(Conflict declared for Bernard Souliere on fire protection discussions)

The Secretary Treasurer, presiding as Chairperson advised the Board that the monthly bank statement for May 2022 was printed and mailed to GFD on June 6, 2022.

8.5 Library Portfolio:

8.5.1 Bank Account

The Secretary Treasurer, presiding as Chairperson advised the Board that the bank account for the Gogama Public Library has been opened and is now ready to have funds transferred once the financial statement from the audit has been approved.

8.6 Recreation Portfolio:

8.6.1 Manager Custodian monthly report

(Conflict declared for Andre Jodouin on Manager Custodian discussions)

The Secretary Treasurer, presiding as Chairperson asked Daniel Mantha if the Manager Custodian had reported any issues to him. Board member, Daniel Mantha stated that the Manager Custodian reports no issues.

8.6.2 Bank Account

The Secretary Treasurer, presiding as Chairperson advised the Board that the bank account for the Gogama Recreation Committee has been opened and is now ready to have funds transferred once the financial statement from the audit has been approved.

8.7 Water/Sewer Portfolio:

(Conflict declared for Richard Gravelle on water/sewer discussions)

8.7.1 OCWA Capital Letter

The Secretary Treasurer, presiding as Chairperson advised the Board that OCWA required the Board's attention the Capital Letter provided by Chad Byce.

The Board discussed each item and provided the Secretary Treasurer with the approval to send the Board's response to OCWA.

8.7.2 OCWA Contract

The Secretary Treasurer, presiding as Chairperson advised the Board that the Board Office has received the final, signed agreement from OCWA. The Agreement was sent to Board members in advance via email for review. If there are no questions for OCWA, the Board is asked to sign to fully execute the agreement.

The Board members had some clarifying questions for both Chad Byce and Sylvie Lemieux pertaining to some changes of items in the capital letter, clarifications were provided and satisfied the Board's inquiries.

As there were no additional questions for OCWA from the Board, the Board directed the Secretary Treasurer to obtain the necessary signatures and forward the fully executed contract to OCWA for their files. The Board will retain a duplicate original for their records.

8.7.3 Sewer back up – email from resident

The Secretary Treasurer, presiding as Chairperson advised the Board that the Board Office has received an email from a resident advising that they are having issues with sewer backup into their basement. The Board was emailed the information as it was time sensitive and Chad Byce from OCWA was made aware.

OCWA has investigated the issue and have confirmed that the Board's side of the infrastructure is flowing as it should therefore the issue is with the line on the resident's property. A draft letter was sent to Board members in advance for review and approval and sent to the resident.

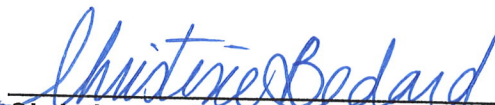
9. Deputations or Delegations or Discussions from the floor

The Secretary Treasurer, presiding as Chairperson asked if there were any questions from members of the public that were still present on the call. Members of the public Natalie Gaudette and Fire Chief, Marc Constantin both stated they had no additional questions for the Board at this time.

10. Adjournment

Having no further Board business to discuss, the Secretary Treasurer, presiding as Chairperson asked for a motion to adjourn the meeting.

The motion to adjourn the meeting at 10:01PM was moved by Andre Jodouin and seconded by Richard Gravelle.
Motion Carried.


Christine Bedard – Secretary Treasurer and
Presiding Chairperson


Daniel Mantha – Chairperson