Gogama Local Services Board
Monthly Board Meeting – May 10, 2022
Community Centre – 6:30PM

MINUTES

1. **Call meeting to order and roll call**
   Daniel Mantha, presiding as Chairperson, called the meeting to order at 6:35PM.

Present	**Absent with Regrets**
Daniel Mantha – Chairperson	
Gilles Veronneau – Vice Chairperson	
Andre Jodouin – Board Member (arrived at 7:03PM)	
Bernard Souliere – Board Member	
Richard Gravelle – Board Member	
Christine Bedard – Secretary Treasurer	

   Teleconference line opened to the public for attendance. **No members of the public present.**

2. **Declaration of conflict of interest –** As the meeting progresses.

3. **Acceptance of agenda**
   The Chairperson asked for a motion to accept the agenda.

   Board member, Bernard Souliere, requested the following additions;
   8.1.1 Board email hack
   8.6.2 Propane line break

   The Board members agreed to add two topics of discussion to the agenda. Board member, Bernard Souliere requested that the meeting agenda draft be sent to the Board a week in advance of the meeting.

   The Chairperson made mention that any items to be added to the agenda by Board members should be communicated to the Board office in advance of the meeting whenever possible. The Secretary Treasurer advised the Board that moving forward, the meeting agenda draft would be sent out seven days prior to the meeting and requested that any additions, whenever possible, be communicated to the Board office during the week prior to the meeting so they may be added to the agenda in advance if possible.

   The Chairperson asked for a motion to accept the agenda with the additions of items 8.1.1 and 8.6.2.

   The motion to accept the agenda with the additions of items 8.1.1 and 8.6.2 was moved by Gilles Veronneau and seconded by Richard Gravelle. Motion Carried

4. **Acceptance of minutes**
   4.1 March 8, 2022 Meeting
   The Chairperson asked for a motion to approve the previously deferred minutes of the March 8, 2022 meeting.

   Board member, Richard Gravelle, brought it to the Board's attention that his request to have meeting minutes provided earlier in advance of a meeting had not been included in the March 8, 2022 meeting minutes.

The Secretary Treasurer stated she would go back to the meeting's recording to verify and would make the correction to the minutes if required.

Board Member, Richard Gravelle, brought it to the attention of the Board that Board Member, Andre Jodouin's question related to the manager custodian's new contractual duties was also missing from the March 8, 2022 meeting minutes.

The Secretary Treasurer stated she would verify the meeting's recording and would make the correction to the minutes if required.

Having heard the requests from Board member, Richard Gravelle, and having no further issues with the March 8, 2022 meeting minutes from any other members of the Board, the Chairperson asked for a motion to approve the March 8, 2022 meeting minutes with the additions brought forward by Board member, Richard Gravelle, once verified by the Secretary Treasurer.

The Secretary Treasurer asked the Board whether they wished to review the March 8, 2022 meeting minutes once the recording had been verified and if changes were found to be needed.

The Board advised there was no need to re-forward the minutes for review and approval once the recording was verified as they were ready to approve the March 8, 2022 meeting minutes with the changes discussed.

The motion to approve the March 8, 2022 meeting minutes with the additions brought forward by Board member, Richard Gravelle, once verified by the Secretary Treasurer was moved by Richard Gravelle and seconded by Daniel Mantha. Motion Carried

4.2 April 12, 2022 Meeting

The Chairperson asked for a motion to approve the April 12, 2022 meeting minutes.

Board Member, Bernard Souliere, stated that although he was not in attendance at this meeting, and although he recognized he is in conflict with all things related to Fire Protection, he wished to bring some things from the April 12, 2022 meeting minutes to the Board's attention for discussion.

Agenda item 8.4.3 – GLSB/GFD Communications

Board Member, Bernard Souliere, recognizing he is in conflict, made the statement that the format in which the information related to the topic was confusing. Agenda item 8.4.3, paragraph 2 states discussions took place between several parties and references the current administrative procedure of record to maintain the bank account of the GFD. Mr. Souliere made the statement that this information was not correct, and the main issue of a misunderstanding regarding the GFD's Linde account had nothing to do with the administrative procedure being referenced.

Board member, Bernard Souliere, asked the Board whether the email to which a summary was included in the minutes, was actually read or discussed during the meeting.

The Secretary Treasurer clarified the following;

- On March 29, 2022, the Board office sent an email to the Fire Chief requesting permission to process a payment for an invoice from Linde – the Fire Chief approved the payment.
- The Fire Chief requested clarification regarding the Linde account set up.
- The Fire Chief reached out to the Fire Protection Portfolio Board member after receiving the board office clarification.
- The Fire Protection Portfolio Board member requested that the office provide a detailed explanation of the administrative procedure to maintain the bank account of the GFD and how the Linde account setup tied into it and to send the information to the Fire Chief and Deputy Fire Chief.
- The board office provided the information as requested.

- The board office was contacted by the OFMEM a week later following a conversation that took place between the Fire Chief and the OFMEM and the Deputy Fire Chief and the OFMEM.

The Secretary Treasurer further explained that although all conversations, through email and telephone, were individual conversations, the minutes reflected them as the conversations having taken place, not inferring that all parties met as a group.

The Secretary Treasurer explained that the information contained in agenda item 8.4.3 was not incorrect as all the information was discussed both briefly and in-depth and needed to be referenced in the meeting minutes.

Board member, Bernard Souliere, requested that the Board strike this section of the April 12, 2022 meeting minutes and replace it with the following;

"8.4.3 GLSB/GD Communications
The Secretary Treasurer advised the Board that the Fire Protection Portfolio Board member, Gilles Veronneau, had requested, in advance, that the following Fire Protection items be added to the agenda for discussion:

8.4.3.1 Linde Account
The Fire Chief has requested clarification on the Linde account set up."

Board member, Bernard Souliere, then requested that the Board consider to have the following topics re numbered in order to provide more clarity and better flow;

"8.4.4 Gogama Fire Department (GFD) Audit
The Secretary Treasurer shared with the Board, information from the auditor regarding the Gogama Fire Protection Team (GFPT) bank account that still remains unresolved;

Audit: *As the GFPT bank account was a known used bank account for the fire department prior to the Board setting up the GFD bank account, the GFPT (corporation) must provide the Board with a letter and attached proof that the bank account was zeroed out completely. Although most of the funds were transferred in September/October 2021, there remained a small amount that was left there for monthly banking fees. The GFPT will need to provide proof that there isn't anything left. A legal letter will need to be drafted and served on the corporation's last known president.*

The Board discussed the matter and Board member, Richard Gravelle, requested that he be allowed to discuss the matter with the corporation's last known president, Edward Benson, prior to moving to legal action.

The Board agreed to allow Board member, Richard Gravelle, to see if he could resolve the matter with the corporation first.

The Chairperson asked for a motion to approve that Board member, Richard Gravelle, speak with the corporation's last known president on the matter.

The motion to approve that Board member, Richard Gravelle, speak with the corporation's last known president on the matter was moved by Richard Gravelle and seconded by Daniel Mantha. Motion Carried

8.4.5 Fire Department Email Address

The Secretary Treasurer advised the Board that in December 2018, the Board had approved that an email address be set up for the Gogama Fire Department's use whereas the Board would maintain administrative permissions on the email address in the event that there was ever a change in Fire Chief. This process was established so that the historical emailed correspondence by the Fire Department could be passed on from Fire Chief to Fire Chief without interruption. In the event of a change in Fire Chief or Deputy Fire Chief, the Board office would be able to change the password and provide email access to the new Chief.

The new email address was provided to the former Fire Chief, however, it was never set up or used. On April 8, 2022, the email Board approved GFD email address was provided to the Fire Chief and Deputy Fire Chief via email. The approved email address is GFD@bellnet.ca . This email address will provide the Fire Chief with all Northern911 dispatch call reports and should be used by the department for all correspondence moving forward.

8.4.6 Fire Department Monthly Bank Statements

The Secretary Treasurer advised the Board that all monthly bank statements for the GFD bank account up to February 2022 has been provided to either the Fire Chief or Deputy Fire Chief. The latest monthly bank account statement including supporting documentation was mailed to the Fire Department on April 7, 2022."

The Chairperson asked for a motion to accept and approve the proposed changes to the April 12, 2022 meeting minutes as outlined above, striking out specific sections and replacing it with a shorter more specific statement and to re-number the agenda items that followed in order to facilitate a clearer flow.

The motion to accept and approve the proposed changes to the April 12, 2022 meeting minutes as outlined above, striking out specific sections and replacing it with a shorter more specific statement and to re-number the agenda items that followed in order to facilitate a clearer flow was moved by Richard Gravelle and seconded by Andre Jodouin. Motion Carried

5. Grants Update:

5.1 Green Stream – 2nd Intake

The Secretary Treasurer advised the Board that supplemental information for the Green Stream Grant had been requested and was due May 20, 2022.

5.2 Tourism Relief Fund

The Secretary Treasurer advised the Board that supplemental information for the Tourism Relief Fund has been requested and submitted.

The Chairperson advised the Board that he was approached by an engineer currently working at IAMGOLD mine with an offer to provide the Board with any blueprints required for the waterfront project. The Chairperson requested the Board's feedback on the offer.

The Board discussed the matter and were in agreement that blueprints/drawings would be beneficial as they would likely be required as the funding approval moved forward. The Board was in agreement that the Chairperson should source out a quote from the engineer and would review it once it was received.

5.3 OCIF Formula Base – 2022 Allocation

The Secretary Treasurer advised the Bard that the 2022 Allocation of $100,000.00 is expected by end of May 2022.

6. **Disbursements:**

6.1 Monthly Budget Update

The Secretary Treasurer presented the monthly budget update to the Board. The Board was advised that there were no budgetary concerns at this time.

Having no questions from the Board on the monthly budget update, the Chairperson asked for a motion to accept the monthly budget update as presented by the Secretary Treasurer.

The motion to accept the monthly budget update as presented by the Secretary Treasurer was moved by Andre Jodouin and seconded by Richard Gravelle. Motion Carried

7. **Action Items: Old Business**

1. **Public Beach – NO ACTION REQUIRED**
(Conflict declared for Daniel Mantha on discussion)
Proposal from Chamber of Commerce for Board to take over the responsibility of public beach.

    Ongoing Update - Item will be presented at a public meeting.

    The Secretary Treasurer advised the Board that this public meeting would need to be pushed to sometime in July once the community centre hall became available as it is currently leased until June 21, 2022.

2. **Gogama Area Boundary Expansion - NO ACTION REQUIRED**
(Conflict declared for Bernie Souliere on discussion)
Board proposal to NDMNRF to expand area boundary for fire protection to include extrication.

    April 12, 2022 - Update - Item will be presented at a series of public meetings.

    The Chairperson acknowledged that these series of meetings would need to be held once the community centre hall had availability.

3. **MNRF Boat Launch – NO ACTION REQUIRED**
Proposal from MNRF for Board to take over O&M of public boat launch.

    Ongoing Update – Waiting on paperwork from MNRF

4. **WTP Pump Failure – ONGOING**
(Conflict declared for Richard Gravelle on discussions)
Discussion of communication plan for future emergencies involving drinking water advisories (DWA).

    April 12, 2022 - Update – DialMyCalls service approved by the Board. Draft poster to the public approved.

    The Secretary Treasurer requested Board direction on when they would like the poster to be mailed out to the public. The Board requested to review the poster as they had additional questions.

    A copy of the approved poster was provided to the Board for review, some changes and additions were requested by the Board. The Board requested that as soon as the changes were made, the Secretary Treasurer should mail out the posters to the public.

5. **Police Background Checks - ONGOING**
(Conflict declared for Bernard Souliere on discussions)
Background checks for volunteer groups.

April 12, 2022 - Update - Online form available but no online submission available.

Board Member, Bernard Souliere, stated that some companies hire agencies that fill out and process police background checks on their behalf. He stated he would look into this option and provide the office with the information as it became available.

6. **Asset Management Plan - ONGOING**
Action Plan for future expenses.

April 12, 2022 - Update – revise existing document provide to Board for review when ready

7. **TIM002 Fire Cost Recovery - ONGOING**
Continued cost recovery of expenses incurred by the Board.

April 12, 2022 - Update – Board to devise action plan to continue discussions with other agencies and/or organizations.

Board Member, Bernard Souliere, requested to know if the invoice information requested had been sent out to the Ministry of Natural Resources and Forestry (MNRF) as requested earlier in the year. The Secretary Treasurer advised the Board that the information requested had been forwarded in January 2022 but no reply had been received. Board Member, Bernard Souliere, stated he would follow up and copy the Board Office.

8. **Donation Search – ONGOING**
Donation letter template drafted and approved.

April 12, 2022 - Update – Board members to provide the office with business contact names/numbers.

Board Member, Bernard Souliere, advised the Board that he has started a list of companies that he would like to submit to the Board Office so that donation request letters can begin to be sent out. The Secretary Treasurer advised the Board that once she receives the list, she can endeavor to prepare and send out a few letters each day.

9. **Community Safety Plan revision - ONGOING**
Board updating the community safety plan.

April 12, 2022 - Update – Bernie to provide draft to Board when available.

Board Member, Bernard Souliere, advised the Board that since this item has been ongoing for quite some time due to waiting for information from other organizations, he would move ahead and make the changes to the areas he had already identified and needing to be updated and would bring the revised draft to the next meeting for review and further discussion.

8. New Business:

8.1 Administrative Portfolio:

8.1.1 Board Email Hack

The Secretary Treasurer advised the Board that in March, it was discovered that an individual or individuals, gained access to the Board's email account via the webmail portal whereas a small number of old emails were re-sent.

The Secretary Treasurer advised that this is the first time that the webmail portal has been accessed by anyone, including herself as she is the only one that has the current password and access to the Board's laptop which is stored in a locked cabinet during off hours.

In requesting a forensic investigation of the hack, the Secretary Treasurer was advised that this is a function performed by Tier 2 levels of technical support, which Ontera does not have. It was discovered that Ontera is a subsidiary of Bell Alliant and unfortunately, Bell Alliant only services Atlantic Canada customers now.

The Secretary Treasurer advised the Board that no financial or personal information was accessed from the emails since this was the first time the webmail portal had ever been accessed and only a limited few emails had been downloaded dating from October 2017. She advised the Board that the password had been changed once again and all emails downloaded from the server have been removed.

The Secretary Treasurer proposed that the Board consider changing email providers from Ontera to Bell Canada as Bell Canada email servers are more secure and they offer Tier 2 Technical Support. She also requested that the Board approve the purchase of Microsoft Outlook software as it would provide more security than the current free email software currently being used. The cost of Microsoft Outlook is approximately $280.00. The Secretary Treasurer also requested that the Board consider approving her request to have a company transfer all archived emails from the current software program to the Microsoft Outlook program as soon as it is purchased and installed.

The Board discussed the matter and agreed that the Secretary Treasurer's requests be approved.

The Chairperson asked for a motion to approve the Secretary Treasurer to change the Board email address from glsb10@ontera.net to GogamaLSB@bellnet.ca.

The motion to approve the Secretary Treasurer to change the Board email address from glsb10@ontera.net to GogamaLSB@bellnet.ca was moved by Daniel Mantha and seconded by Gilles Veronneau. **Motion Carried**

The Chairperson asked for a motion to approve the Secretary Treasurer to purchase Microsoft Outlook.

The motion to approve the Secretary Treasurer to purchase Microsoft Outlook was moved by Bernard Souliere and seconded by Gilles Veronneau. **Motion Carried**

The Chairperson asked for a motion to approve the Secretary Treasurer to take the necessary steps to have the archived emails transferred to the Microsoft Outlook program once the software was purchased and installed.

The motion to approve the Secretary Treasurer to take the necessary steps to have the archived emails transferred to the Microsoft Outlook program once the software was purchased and installed was moved by Gilles Veronneau and seconded by Richard Gravelle. **Motion Carried**

8.2 Financial Portfolio: **NONE**

8.3 Garbage Collection/Disposal Portfolio:

8.3.1 Issues May 2, 2022

The Chairperson advised the Board that the Garbage Collection Contractor and a resident reported an issue with torn garbage bags at one location, he reminded the Board that this resident had previously received notification in writing with guidelines before. He advised that the board office had emailed the complaint to Richard Gravelle the same day requesting direction on resolution but received no reply as of yet. The Chairperson requested an update from the portfolio board member.

Board member, Richard Gravelle, advised that he has not yet spoken to the resident as he was unsure of the next steps the Board could or would want to take to address this matter.

The Board discussed the matter and Board member, Richard Gravelle, advised that he would once again, approach the resident and have a conversation in the hopes that the resident would agree to purchasing a garbage can or fabricate a suitable garbage bin that met the guidelines.

Issues May 9, 2022

The Secretary Treasurer advised the Board that the Board office received yet another complaint from a resident regarding the same resident's garbage having been put out to the road and garbage bags torn. This was the same issue as previously discussed from May 2nd which occurred again on the following garbage collection day.

The Board discussed the matter and agreed that should the matter occur again after Board member, Richard Gravelle, addressed it in person, the resident would be sent a letter advising that garbage collection services would be suspended until the resident advises that they have purchased a garbage can or built a suitable garbage bin.

8.4 Fire Protection Portfolio:

(Conflict declared for Bernard Souliere on fire protection discussions)

8.4.1 OFMEM Inspection – Update

Fire Safety Plan – Due April 24, 2022

The Secretary Treasurer advised the Board that the draft from Business Consultant, Natalie Gaudette, was forwarded to OFMEM for review by the due date. She advised that feedback was received from OFMEM representatives, Ryan Tront and Chad Harvey, this feedback was forwarded back to Business Consultant.

8.4.2 Nursing Clinic

The Chairperson advised the Board that the new fire rated door for the Nursing Clinic's service room has arrived. Board Member, Andre Jodouin, advised he would be going to Timmins the following week and would be able to pick it up.

The Board discussed the matter and directed the Secretary Treasurer to send out the work order to I Do Construction as soon as the door was on-site.

8.4.3 Fire Department Email Address

The Secretary Treasurer advised the Board that the email address setup information for the Board approved GFD email address was provided to the Fire Chief and Deputy Fire Chief on April 7, 2022 via email. The approved email address is GFD@bellnet.ca . This email address will provide the Fire Chief with all Northern911 dispatch call reports and should be used by the department for all correspondence moving forward.

The Chairperson requested to know whether the Fire Chief had set up the email address or if they required assistance. The Deputy Fire Chief advised that he and the Fire Chief had not had an opportunity to set I up as of yet but would be doing so soon. He advised that should assistance be required, they would reach out to the Board Office.

8.4.4 Fire Department Monthly Bank Statements

Monthly bank statement for April 2022 was printed and mailed to GFD on May 9, 2022.

8.5 Library Portfolio:

8.5.1 Kitchenette Removal

The Secretary Treasurer advised the Board that the work order for the job had been sent to I Do Construction as per the Board's request. The Librarians were advised to have the cupboards and adjacent area cleared of any items in anticipation of the work commencing. The contractor has been made aware that the cupboard for the Boardroom needs to be brought in via the office due to current hall rental situation.

The Secretary Treasurer advised the Board that she had received an update from I Do Construction. Since the Librarians are willing to wait until the end of elections in June, they would commence the work as soon as they are granted entrance to the Boardroom from the hall.

8.5.2 Letter from Librarian

At the last meeting, the Board had requested that the Secretary Treasurer look into whether or not the annual cost of the JASI membership is an eligible cost of the Venture Centre grant received in 2020. As the JASI membership is part of telecommunications upgrades, the cost is eligible. The Librarian has been made aware and the Board Office is awaiting approval from the Librarian to use these funds to pay the JASI invoice once it is received.

8.6 Recreation Portfolio:

8.6.1 Manager Custodian monthly report
(Conflict declared for Andre Jodouin on Manager Custodian discussions)

The Chairperson advised that the Manager Custodian reports no issues.

8.6.2 Hwy 144 rehabilitation project

The Chairperson advised the Board that Aecon has completed the electrical and internet connections from the community centre to the mobile office trailer. He stated that JTE is to supply all documents related to hook ups including the ESA sign off as soon as received.

8.6.2.1 AECON Site Rental Agreement

As per the Board's request and approval at the last meeting, a site rental agreement for AECON has been drafted and was sent to the Board for review last week.

The Board discussed the matter and made some minor changes to the draft agreement and directed the Secretary Treasurer to send it out for signatures as soon as the changes are made.

8.6.2.2 Fraser Drilling & Blasting

The Chairperson advised the Board that the representative, Gabrielle Bourget, of Fraser Drilling & Blasting has approached the Board office advising that they have been retained by AECON to perform the blasting needed for the highway project. They anticipate starting work after May long weekend and blast through to October 2022.

Fraser Drilling & Blasting have asked the Board's permission to set up a mobile office trailer next to AECON's for the duration. Their mobile trailer is less than half the length and size of AECON's and does not have any washroom or kitchen facilities in it. Any power they would need for the unit is minimal and arrangements would be made between AECON and Fraser if needed.

The Board discussed the matter. Board Member, Richard Gravelle, advised the Board that he had been approached by more than one inhabitant wanting to know why the Board was renting out space as opposed to directing AECON to local businesses that could potentially accommodate the group.

The Secretary Treasurer advised the Board that the Board Office did provide AECON with a full list of business names, owner names, contact information and the amenities they are advertising prior to engaging in the site rental accommodation topic. She advised the Board that one business owner had come to the Board Office requesting AECON contact info, which had been provided.

The Board discussed the topic of hall rental revenue, which had been non-existent during all of the global pandemic due to provincial emergency order restrictions on gatherings and stated that although they recognize that all businesses were likewise affected, the Board was not able to access any Government or CERB dollars to offset loss of business revenue like most other businesses.

The Secretary Treasurer advised the Board that AECON has "shared the wealth" within the community as a great number of their employees have secured accommodations with most local businesses that offer the service, an account has been set up with the local gas station as they plan to purchase the bulk of their fuel here, ect...

The Secretary Treasurer requested to know if the Board was wanting to move ahead with a site rental agreement with Fraser Drilling and Blasting. The agreement would include a monthly rental cost, general liability insurance, ect...

The Board discussed the matter, four Board Members were in favor of allowing Fraser Drilling and Blasting to move their office trailer on the premises and one Board Member was opposed.

The Chairperson asked for a motion to approve Fraser Drilling and Blasting to move their office trailer on the premises.

The motion to approve Fraser Drilling and Blasting to move their office trailer on the premises was moved by Gilles Veronneau and seconded by Daniel Mantha.

Motion Carried

8.6.2.3 Propane Line Break

The Chairperson advised the Board that during the installation of the electrical cable that would supply the AECON trailer with power, the electrician deviated from the dig area instructions provided to him by the Chairperson and in so doing, struck a propane line that supplied the community centre with propane for the furnace.

Board Member, Richard Gravelle, advised the Board that the electrician came to his home to advise him that the line had been struck. Board Member, Richard Gravelle, advised the Board that he declared his conflict to the electrician.

The Secretary Treasurer advised the Board that she was notified of the line break the following morning and, in asking clarifying questions, discovered that the Board Member that was notified of the line break had not informed any other Board member. The Board Office notified the remaining Board Members of the incident the following morning via email.

The Secretary Treasurer and the Chairperson advised the Board that they had spoken with the electrician on the evening following the line break to get specifics of the occurrence.

The electrician provided the following information;

- The line was struck with a backhoe while digging,
- The electrician called Board Member, Richard Gravelle,
- The electrician and Board Member, Richard Gravelle, closed the valve to the propane tanks,
- The electrician called the Board's propane vendor and reported the break,
- The electrician informed the Board office the following morning of the incident,
- The electrician advised the Board Office that an inspector/gas fitter was expected to be onsite to fix the line prior to the weekend,
- The Chairperson advised the electrician that the Board Member that was contacted was in conflict and the electrician should have contacted the Chairperson or Secretary Treasurer,
- The electrician requested the Board to consider cost sharing of the line repair.

Board Member, Bernard Souliere, requested to know if AECON had submitted a request to dig prior to digging and if the Secretary Treasurer or Chairperson had reviewed the paperwork prior to commencing the digging.

The Secretary Treasurer advised the Board that the electrician had called her, after hours, to discuss the job as he was preparing the quote. She advised him at this time that a call to dig request needed to be submitted by AECON and cleared prior to the commencement of work. The Secretary Treasurer advised that on the day of the dig, she was away on training but had discussed the plan to install the electrical cable with the electrician in-depth and it was agreed at the minor digging needed near the building would be done by shovel and was away from any buried lines. Later that day, the Chairperson attended the site and approved a change to the original discussions. The Chairperson approved hand digging along the edge of the parking lot asphalt, away from the buried lines. The electrician deviated from his instructions, and in so doing, the backhoe struck the propane line.

The Board discussed the electrician's request to cost share the repairs to the line. The Board voted unanimously against the cost sharing and instructed the Secretary Treasurer to draft a letter to the electrician advising him of the Board's decision. The Secretary Treasurer confirmed that the approved letter was emailed to the electrician the following Monday morning.

8.7 Water/Sewer Portfolio:
(Conflict declared for Richard Gravelle on water/sewer discussions)

Board Member, Richard Gravelle, declared his conflict on the remaining agenda items and left the meeting at 9:20PM.

8.7.1 C of A Lagoons

The Chairperson advised the Board that a meeting between GLSB/Kresin/OCWA/MECP was to be scheduled by end of April. However, as MECP is extremely short staffed, the meeting should take place at some point in May.

The Secretary Treasurer advised the Board that the Board office received a call from Ms. Rachel Hamelin, inspector for the Ministry of Environment, Conservation and Parks (MECP) approximately three weeks ago advising she had been assigned Gogama's file. She stated she was tasked to review all archived information related to Gogama and the lagoon and exfiltration beds system while Ms. Sherry Ilersich meets with the Technical team.

The Secretary Treasurer also advised the Board that Kresin Engineering has touched based to see if MECP have provided some availability for a meeting as of yet since we are now in May.

The email from Rachel Hamelin (MECP) was shared with the Board and MECP is now awaiting feedback from the Technical Team on next step requirements.

Board Member, Bernard Souliere, stated to the Chairperson that, although he understood that this project had been in the works for a few years now and that the Chairperson had taken lead on tracking down a contact person within MECP, this project was his portfolio and he would appreciate, in the very least, to be kept in the loop. The Chairperson advised the Board that this is what he was doing but understood Board Member, Bernard Souliere's frustrations. He stated that moving forward, he would endeavor to keep Mr. Souliere apprised of any new developments as they occur.

The Chairperson asked for a motion to defer the discussions related to the following two agenda items to the next meeting.

The motion to defer the discussions related to the following two agenda items to the next meeting was moved by Gilles Veronneau and seconded by Andre Jodouin. Motion Carried

8.7.2 Water Pressure Issues complaint (deferred)
The Board office received a complaint from an inhabitant on Minisinakwa Road regarding the loss of water pressure to their home. The issue has been reported to Chad Byce (OCWA) for follow up.

8.7.3 OCWA Capital Letter (deferred)
Capital Letter received from Chad Byce for Board review.

9. Deputations or Delegations or Discussions from the floor - NONE

10. Adjournment

Having no further Board business to discuss, the Chairperson asked for a motion to adjourn the meeting.

The motion to adjourn the meeting at 9:36PM was moved by Gilles Veronneau and seconded by Andre Jodouin.
Motion Carried

Christine Bedard

ristine Bedard – Secretary Treasurer

Daniel Mantha

Daniel Mantha - Chairperson