

Gogama Local Services Board
Monthly Board Meeting – September 13, 2022
Community Centre – 6:30PM

MINUTES

1. **Call meeting to order and roll call**

Daniel Mantha, presiding as Chairperson, called the meeting to order at 6:43PM.

Present

Daniel Mantha – Chairperson
Gilles Veronneau – Vice Chairperson
Bernard Souliere – Board Member
Christine Bedard – Secretary Treasurer

Absent with Regrets

Andre Jodouin – Board Member
Richard Gravelle – Board Member

Members of the public present

Lisa Fortin

2. **Declaration of conflict of interest** - As the meeting progresses.

3. **Acceptance of agenda**

The Chairperson asked for a motion to approve the agenda.

**The motion to approve the agenda was moved by Gilles Veronneau and seconded by Bernard Souliere.
Motion Carried**

4. **Acceptance of minutes**

4.1 Acceptance of June 14, 2022 meeting minutes. (deferred upon request by Richard Gravelle).

Board Member, Bernard Souliere, advised the Board that since the chairing of the meeting began with Chairperson, Daniel Mantha, then turned over to the Secretary Treasurer, Christine Bedard, following the declaration of conflict of interest, it would be clearer if the reference made to “**the Chairperson**” be changed to “**the Secretary Treasurer, presiding as Chairperson**” in the remainder of the minutes.

The Board discussed the matter and agreed, for the reasons to clearly reference who was speaking, the changes mentioned above should be made to the minutes prior to their approval.

The Chairperson asked for a motion to defer the approval of the minutes of the June 14, 2022 meeting pending the changes.

The motion to defer the approval of the minutes of the June 14, 2022 meeting minutes pending the changes was moved by Gilles Veronneau and seconded by Bernard Souliere. Motion Carried

4.2 Acceptance of July 12, 2022 meeting minutes. (deferred due to no quorum present).

The Chairperson advised the Board that since Board Member, Bernard Souliere, was absent at the July 12, 2022 meeting, and since Board Member, Andre Jodouin, is absent at this meeting, the approval of the July 12, 2022 meeting minutes would need to be deferred to the next meeting.

The Chairperson asked for a motion to defer the approval of the July 12, 2022 meeting minutes pending proper attendance quorum.

The motion to defer the approval of the July 12, 2022 meeting minutes pending the proper attendance quorum was moved by Gilles Veronneau and seconded by Bernard Souliere.

Motion Carried

4.3 Acceptance of August 9, 2022 meeting minutes

The Chairperson advised the Board that since he was not present at the August 9, 2022 meeting, and since Board Member, Andre Jodouin, is currently absent at this meeting, the approval of the August 9, 2022 meeting minutes would need to be deferred to the October meeting.

Board Member, Bernard Souliere, advised the Board that he had reviewed the August 9, 2022 meeting minutes and approved the contents since his term on the Board would be completed prior to the minutes being approved.

The Chairperson accepted Board Member, Bernard Souliere's approval of the August 9, 2022 meeting minutes and asked for a motion to defer the August 9, 2022 meeting minutes to October, until Board Members, Gilles Veronneau and Andre Jodouin could second and carry the motion.

The motion to defer the August 9, 2022 meeting minutes to October's meeting was moved by Bernard Souliere and seconded by Gilles Veronneau. Motion Carried

5. Grants Update:

The Secretary Treasurer advised the Board that there were no new grant updates at this time.

Board Member, Bernard Souliere, advised the Board that he would send the CAD drawings for the next RTF grant to the Board Office.

6. Disbursements:

6.1 Monthly Budget Update

The Secretary Treasurer advised the Board that the fiscal year end wrap up is currently underway, therefore, the budget update is not currently available for the Board's review.

The Secretary Treasurer advised the Board that an updated GFD year end budget for 2021-22 would be provided to the Fire Chief as soon as one was available so that he may review it prior to sending a new 2022-23 fiscal year budget.

The Chairperson asked for a motion to defer the monthly budget update to the first upcoming budget meeting of the new Board.

The motion to defer the monthly budget update to the first upcoming budget meeting of the new Board was moved by Bernard Souliere and seconded by Gilles Veronneau. Motion Carried

7. Action Items: Old Business

1. Public Beach – NO ACTION REQUIRED

(Conflict declared for Daniel Mantha on discussion)

Proposal from Chamber of Commerce for Board to take over the responsibility of public beach.

August 9, 2022 – Request for financial information from the Chamber of Commerce Board.

Update – Chamber of Commerce Board meets on September 15, 2022. Information to be provided following the meeting.

2. Gogama Area Boundary Expansion - NO ACTION REQUIRED

(Conflict declared for Bernie Souliere on discussion)

Board proposal to NDMNRF to expand area boundary for fire protection to include extrication.

August 9, 2022 – Tentative meeting to be scheduled between GLSB/GFD/OFMEM/MENDM.

Update – No success in establishing a meeting date as of yet.

3. MNRF Boat Launch – NO ACTION REQUIRED

Proposal from MNRF for Board to take over O&M of public boat launch.

August 9, 2022 – matter turned over to new MNRF representative.

Update – No new information received as of yet by new representative.

September 13, 2022 – Update – Board Member, Bernard Souliere, requested to be allowed to continue with the follow up of this action item to its resolution. Chairperson and Vice Chairperson are agreeable to this. The Board directed the Secretary Treasurer to follow up on this item with Bernard Souliere and report the progress to the Board as it becomes available.

4. Community Safety Plan revision - ONGOING

Board updating the community safety plan.

August 9, 2022 – Board Member, Bernard Souliere, advised the Board that he did not have anything formal prepared for the Board as of yet for their review.

September 13, 2022 – Update – Board Member, Bernard Souliere, advised the Board that he will come by the office to turn over what he has in way of updates to the document so that the Secretary Treasurer can continue with it.

5. GFPT Bank Account – ONGOING

August 9, 2022 - Gilles Veronneau advised he would reach out to the Fire Chief for an update.

September 13, 2022 – Update – Board Member, Gilles Veronneau, advised the Board that he did not receive the requested bank statements from the Fire Chief. He stated he will follow up with the Fire Chief and bring the statements to the Board office as soon as he has them.

6. Lagoons ECA- ONGOING
(Conflict declared for Richard Gravelle on discussions)

August 9, 2022 – Kresin Engineering will submit the report to the Board for their review as soon as it becomes available.

September 13, 2022 - Update – no report received as of yet for Board review. Secretary Treasurer will follow up with Kresin Engineering.

8. New Business:

8.1 Administrative Portfolio:

8.1.1 2022-23 Contracts

The Secretary Treasurer advised the Board that the letters of Intent to Renew from the following contractors have been received;

- Secretary Treasurer (renewing)
- Manager Custodian (renewing)
- Business Administration Consulting (renewing)
- Water Valve Operator (renewing)
- Snow Clearing (renewing)
- Garbage Collection/Disposal (renewing but amount tbd)

Letter of Intent to Renew from the following contractor is expected to be received in the following month;

- Grounds Care

The Secretary Treasurer asked the Board if they wished to re-tender the Maintenance contract. The Board discussed the matter and agreed that the maintenance contract should be re-tendered as there are new contractors within the community now.

The Chairperson asked for a motion to approve to re-tender the maintenance contract in the new fiscal year.

The motion to approve to re-tender the maintenance contract in the new fiscal year was moved by Bernard Souliere and seconded by Gilles Veronneau. Motion Carried

8.2 Financial Portfolio: NONE

8.3 Garbage Collection/Disposal Portfolio:

8.3.1 Garbage collection issues Monday August 1, 2022

The Secretary Treasurer advised the Board that the Garbage contractor reported garbage bags found torn at roadside but the matter has been resolved.

8.3.2 Contractor requesting update on previous issue

The Secretary Treasurer advised the Board that on the matter of the reported Bees/Wasp nest in bin, the Garbage contractor reports the matter as resolved.

8.4 Fire Protection Portfolio:

(Conflict declared for Bernard Souliere on fire protection discussions)

8.4.1 Fire Chief Monthly Report

The Secretary Treasurer advised the Board that the Fire Chief has provided the following request to the Board for consideration;

It has been observed by the Fire Chief that the ground alongside the second fire hall building is eroding and may cause foundation issues if not addressed.

The Fire Chief is requesting permission from the Board to have some landscaping done in this area and permission to use some of the gravel used to put as a top layer once the landscaping is done.

The Board discussed the matter and agreed that the Fire Chief can go ahead with the required landscaping and can utilize as much gravel as needed to provide a top layer once landscaping is done in order to prevent any further erosion to the building's foundation.

The Chairperson asked for a motion to approve the Fire Chief request to perform the required landscaping including the use of gravel.

The motion to approve the Fire Chief request to perform the required landscaping including the use of gravel was moved by Daniel Mantha and seconded by Gilles Veronneau.

Motion Carried

8.4.2 Fire Department Monthly Bank Statements

(Conflict declared for Bernard Souliere on fire protection discussions)

The Secretary Treasurer advised the Board that the bank statement for August 2022 mailed to Fire Chief, September 12, 2022.

8.5 Library Portfolio:

8.5.1 Work Order Completion Request

The Chairperson advised the Board that the Librarians are requesting an update on when the work will be completed at the Library. The Secretary Treasurer advised the Board that she will follow up with the contractor on the status of the work order.

8.5.2 Library Grant (PLOG)

The Chairperson advised the Board that he had received several emails regarding the status of the 2022-23 Library grant (PLOG). The Secretary Treasurer advised that the grant submission date is October 12, 2022 and that she anticipates no issues in meeting that deadline.

The Chairperson requested that the Secretary Treasurer look into the specifics of this year's PLOG as there may be additional funding to pay the Librarian. The Secretary Treasurer advised she would review the details of the grant to verify if the Librarian would be eligible for additional funding.

8.6 Recreation Portfolio:

8.6.1 Manager Custodian monthly report

(Conflict declared for Andre Jodouin on Manager Custodian discussions)

The Chairperson advised the Board that the Manager custodian has no issues to report at this time.

8.7 Water/Sewer Portfolio:

(Conflict declared for Richard Gravelle on water/sewer discussions)

8.7.1 Water/Sewer issue

In order to protect the identity of the vendor and buyer that will be discussed in this next issue, the names and property locations will not be included in the discussion.

Update

The Secretary Treasurer advised the Board of the following updates;

MECP have provided the Board with written authorization for new water connection for property owner.

OCWA has identified 3 potential options for a water connection for the property owner.

Lot adjacent to property was identified as Crown Land Lot

- MNRF is looking into some options for property owner on whether a water line can be run through the property.

OCWA has been asked to provide proof of sewer connection for property owner.

Once all information is received by the Board office, a letter will be drafted to the property owner informing them of the information and the steps required by them to move forward with the connection.

Having received this information, the Chairperson asked for a motion to approve a new water connection and for a letter to be drafted and sent to the property owner.

The motion to approve a new water connection and for a letter to be drafted and sent to the property owner was moved by Bernard Souliere and seconded by Gilles Veronneau.

Motion Carried

9. Deputations or Delegations or Discussions from the floor

The Secretary Treasurer provided the Board Members in attendance with an update on the Gogama Nursing Clinic and the Covid 19 vaccination clinic scheduled for September 29, 2022.

The Chairperson asked for a motion to approve waiving the hall rental cost for the vaccination clinic.

The motion to approve waiving the hall rental cost for the vaccination clinic was moved by Daniel Mantha and seconded by Bernard Souliere.

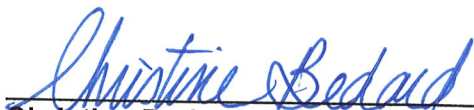
Motion Carried

10. Adjournment

As there was no further Board business to discuss, the Chairperson asked for a motion to adjourn the meeting.

The motion to adjourn the meeting at 7:42PM was moved by Gilles Veronneau and seconded by Bernard Souliere.

Motion Carried



Christine Bedard – Secretary Treasurer



Daniel Mantha - Chairperson