# Gogama Local Services Board
# Monthly Board Meeting – July 4, 2019
# Gogama Community Centre at 7:00 P.M.

## MINUTES

1. **Call meeting to order and Roll Call**
   Daniel Mantha, presiding as Chairperson, called the meeting to order at 7:08PM.

**Present**
Daniel Mantha – Chairperson
Gilles Veronneau – Vice Chairperson
Rachelle Minarik – Board Member
Christine Bedard – Secretary-Treasurer

**Absent with Regrets**
Andre Jodouin – Board Member
Paul Derkacz – Board Member

2. **Declaration of conflict of interest** – As the meeting progresses.

3. **Acceptance of agenda**
   The Chairperson asked for a motion to accept the agenda.

   The motion to accept the agenda was moved by Gilles Veronneau and seconded by Rachelle Minarik.
   **Motion Carried**

4. **Acceptance of minutes**
   **4.1** The Chairperson asked for a motion to approve the June 6, 2019 meeting minutes.

   The motion to approve the June 6, 2019 meeting minutes was moved by Gilles Veronneau and seconded by Rachelle Minarik. **Motion Carried**

5. **Disbursement:**
   **5.1** Monthly Budget Review
   The Chairperson asked for a motion to defer the review of the monthly budget report to the August meeting.

   The motion to defer the review of the monthly budget report to the August meeting was moved by Rachelle Minarik and seconded by Gilles Veronneau. **Motion Carried**

6. **Grants Update:**
   **6.1** The Chairperson turned the floor over to the Secretary and asked her to take the Board through the grants update portion of the meeting.

   **CWWF** - The Secretary advised the Board that the CWWF projects planned by the Board are now 100% complete. This leaves the Final Claims Submission which is not due until March 2020. The Secretary advised the Board that there still remains a few dollars in these projects and the Board could perhaps look at additional work that could be done under these projects that would qualify as eligible expenses related to the primary work. The Board discussed the matter and decided to defer the matter to the August or September meeting where they can look to see what is left in each budget once they've been reconciled.

   **OCIF Top-Up** – Water Infrastructure Project – The Secretary advised the Board that Northec has begun their prep work on the project. On July 2, 2019, temp water lines were laid out and swabs taken in preparation for the redirection to the temp lines. The intersection valve repairs at Low/Barnes and Low/Clarke Streets are slated to begin as soon as temp lines are in place. Water pipe replacement on Barnes, Conrad and Clark will begin once the valves at the intersections have been repaired. Surface treatment of Barnes, Conrad and Clark was estimated to begin the last week of July or 1st week of August, however, with the two weeks delay caused by the TIM002 fire, this has been delayed to the 3rd week of August. Barring no major issues, the project is set to complete on August 31st, 2019.

**Green Stream** – The Secretary advised that the Green Stream Funding still has not been released by the provincial government. She advised the Board that she has spoken with the office of Marc Serré and they have advised that the Federal Government have put in their contribution already and are unsure why the grant has not yet been released.

**Enabling Accessibility** – The Secretary advised the Board that this grant is not yet open.

**Canadian Experience Fund** – The Secretary advised the Board that the deadline for this grant is open-ended however, she would like to be ready to submit the application by end of July or the latest, mid August.

7. **Action Items:**

**7.1 Ongoing action items;**

**CN Right Of Way Vegetation Control** – The Secretary advised that the Gogama Local Roads Board submitted their requests for noxious weed spraying within the town boundaries. She advised the Board that the map of all combined required areas has been submitted to CN and the project is slated to begin at some time in July through to August.

**Fire Protection Area Boundary expansion** – The Secretary advised the Board that the Fire Protection Area Boundary expansion proposal is still on-going.

**Block 141 Noble** – The Chairperson advised the Board that he is expecting to schedule a meeting with MNRF in Timmins to obtain the maps required to complete the paperwork to have harvesting and any other activity within the Block 141 Noble cease.

**Gogama Exfiltration Lagoon Capacity Exceedances** – The Secretary advised the Board that this project is still ongoing and is currently in the hands of Kresin Engineering.

8. **New Business**

**8.1 Correspondence:**

**8.1.1 The Honourable Bernadette Jordan, P.C., M.P**
**Minister of Rural Economic Development**

The Chairperson advised the Board that the office had received a letter of thanks for having attended the Markstay Infrastructure meeting on March 27, 2019

**8.2 Administrative Portfolio:**

**8.2.1TIM002 – Update**

The Chairperson asked the Secretary to provide the Board with an update status on the TIM002 Fire so that it may be formally entered into minutes. The Secretary stated that the forest fire now referred to as TIM002 was identified as burning out of control Wednesday, June 5, 2019. On Saturday, June 8, 2019, MNRF contacted the Secretary and requested the Board's assistance with establishing a control centre at the community centre. The GLSB, in partnership with the GFD assembled at the community centre. The Provincial Emergency Operations Centre (PEOC) was contacted by the I/A FC of the GFD. Emergency Management Ontario (EMO) was dispatched to Gogama with support staff and arrived onsite Sunday, June 9, 2019. EMO command centre was set up at the community centre and began working with administrative staff of the GLSB and GFD. Incident Command calls were established for 10:00AM, 4:00PM and 9:00PM daily until Thursday, June 13, 2019 at 4:00PM. On Saturday, June 8, 2019 at 9:00PM, a state of emergency was called for the community of Gogama and the community was put on a 2-hour evacuation alert notice which continued until Thursday, June 13, 2019 at 4:00PM at which time it was deemed safe to stand down. The coach from Tisdale Bus Lines was released and the community was advised via door to door notification beginning at 6:00PM on Thursday, June 13, 2019. Incident Command from MNRF has continued to meet with the Board Secretary daily for updates since then.

On June 9, 2019, it was discovered that the community of Gogama, being in an unorganized territory, did not meet the eligibility criteria for a state of emergency declaration. The GLSB, GFD, EMO, MNRF and PEOC met to discuss the matter and it was decided that support from all organizations involved would continue regardless.

M.P.P France Gelinas, visited the community on Thursday, June 13, 2019 to discuss the matter of the legislature surrounding an LSB not being allowed to declare a state of emergency and visited the site of the MNRF Incident Command Centre that had been set up at the MNRF Nursery grounds. The GLSB will continue to work with the M.P.P to resolve the matter. In the interim, the GLSB has reached out to MENDM for financial assistance for the costs incurred during the week of the immediate emergency.

As of the evening of June 23, 2019, MNRF downgraded TIM002 from "out of control" to "being held" and anticipate to be able to downgrade to "under control" by July 4, 2019 providing the infra red scans continue to show minimal activity.

MNRF anticipate being able to begin de-mobilization of the command centre at the Nursery the end of the first week in July and holding a small command centre at the Airbase until it is deemed safe to pull crews back.

As of July 2, 2019, Implementation order on Jack Road has been lifted, extra crews removed, Command Centre de-mobilized and moved to Attack Airbase. Crews will continue to patrol for hotspots and infra red will continue to be taken via helicopter.

**8.2.2CBRE – Court Agreement**

The Chairperson advised the Board that the review and approval of a new third extension of the agreement has been received for their review. He explained that the original agreement was for 5 years and included two 5-year extensions at same price. The original agreement states the cost is $200.00 per day for 8 days per year which averages to $133.33 monthly. Any additional days will be paid by CBRE at $200.00 per day if invoiced. The Secretary explained that in 2019, there were 10 days therefore she has requested booking schedules for 2016, 2017 and 2018 to see how many days were used during those years so that she may prepare the appropriate invoices. The Board reviewed the document and agreed that it should be approved.

The Chairperson asked for a motion to approve the new third, five-year extension of the CBRE Court Agreement.

The motion to approve the new third, five-year extension of the CBRE Court Agreement was moved by Rachelle Minarik and seconded by Gilles Veronneau. **Motion Carried**

**8.3 Garbage Collection Portfolio:**

The Chairperson asked Gilles Veronneau if he had any new business to discuss regarding the garbage portfolio. Gilles Veronneau states that he has not heard anything from the contractor and he had nothing new to add at this time.

**8.4 Financial Portfolio:**

**8.4.1 New Horizons Grant Funding**

The Secretary explained to the Board that she had attempted to submit an application for the New Horizons Grant Funding closing June 21, 2019. Unfortunately, the GLSB was unable to submit the application due to a large community contribution requirement. The GLSB had the intention of submitting this grant application so that funds could be added to those of the upcoming Enabling Accessibility Fund grant which has not yet been released. The GLSB will be submitting an application for the EAF as soon as it is released.

### 8.5 Fire Protection Portfolio:

### 8.5.1 OFMEM Meeting

The Secretary advised the Board that the following emails have been sent to the OFMEM for resolution on May 29, 2019 and followed up on June 6, 2019;

**Request for key to office at the GFD**
Emailed response received from OFMEM on June 7, 2019. Request submitted to GFD to provide access to GLSB to all locations within the fire halls including the locked office.

The I/C FC has unlocked the office door for the GLSB. The Board would need to replace door handle with new keys for distribution.

**Extrication vehicle decommissioning**
Emailed response received from OFMEM on June 6, 2019. Request submitted to GFD on their needs for this vehicle, awaiting response.

I/C FC states the cost to fix the extrication vehicle would be too great and wishes to decommission the vehicle. GFD is requesting Board permission to remove tires and parts from the vehicle and use on other extrication vehicle. GFD is requesting a new battery for one extrication vehicle as it is not holding its charge. Mike Cooper will provide the battery details.

The Chairperson asked for a motion to approve the decommissioning of the extrication vehicle as per the GFD's request.

The motion to approve the decommissioning of the extrication vehicle as per the GFD's request was moved by Rachelle Minarik and seconded by Gilles Veronneau. **Motion Carried**

The Chairperson asked for a motion to approve the removal of any parts required from the decommissioned vehicle to use on other extrication vehicle.

The motion to approve the removal of any parts required from the decommissioned vehicle to use on other extrication vehicle was moved by Gilles Veronneau and seconded by Rachelle Minarik. **Motion Carried**

The Chairperson asked for a motion to approve the purchase of a new battery for the extrication vehicle.

The motion to approve the purchase of a new battery for the extrication vehicle was moved by Rachelle Minarik and seconded by Gilles Veronneau. **Motion Carried**

**Plate renewal of extrication vehicles**
Emailed response received from OFMEM on June 6, 2019. Information sent to GFD, awaiting response.

I/A FC has picked up new stickers and copies of ownerships and have put them in each appropriate vehicle. Item is resolved.

**Monthly Activity Report from GFD**
Emailed response received from OFMEM on June 6, 2019. OFMEM have directed I/A FC to provide the requested reports.

I/A FC will be providing the Secretary with a copy of her reports that she provides OFMEM. Secretary to review to see if these reports would meet Board needs so that reporting efforts are not duplicated.

**New GFD Recruits**
Emailed response received from OFMEM on June 7, 2019. Information has been provided to the GFD, awaiting response.

I/A FC will provide the Secretary with current list of all new recruits and their training levels as they are achieved.

**Conduct matters – confirmation**
Emailed response received from OFMEM on June 7, 2019. Provided information to I/A FC and reiterated the expectation of professionalism by all.

**GFD Banking status**
Emailed response received from OFMEM on June 7, 2019. The OFMEM has asked for the relationship between the NFP and the GFD. Awaiting response.

**Resignation of Fire Fighter status**
Emailed response received from OFMEM on June 7, 2019. An updated roster has been requested. Awaiting response.

I/A FC will provide the Secretary with updated roster.

**Use of extrication vehicles by GFD**
Emailed response received from OFMEM on June 7, 2019. I/A FC has been advised.

**8.5.2 GLSB/GFD meeting**
The Secretary advised the Board that following the TIM002 emergency, the Secretary and I/A FC have had an opportunity to speak on some of the outstanding issues listed above. The I/A FC has provided the Secretary with her work schedule and is willing to go over each outstanding issue brought forward by the GLSB and work towards a resolution. The Secretary recommends a series of meetings be scheduled whereas only one item is brought forward for discussion at a time until all matters are deemed resolved.

The Secretary requested direction on the communication to OFMEM. The Board directed the Secretary to reach out to OFMEM to have them schedule a follow up meeting between the OFMEM, GLSB and GFD.

**8.5.3 OFMEM Risk Assessment – Treatment Dialogue**
The Secretary advised the Board that the OFMEM is requesting a "committee" type meeting on Wednesday, July 31, 2019. Meeting to be held by OFMEM, I/A FC and two members of the GLSB. This meeting would be to discuss identified risk treatment. The Board discussed the Matter and directed the Secretary to inform OFMEM that Daniel Mantha, Gilles Veronneau and Paul Derkacz would be in attendance as well as the Secretary.

**8.6 Library Portfolio:**
The Chairperson stated that there was no new business to discuss regarding the Library portfolio at this time.

**8.7 Recreation Portfolio:**
**8.7.1 Manager/Custodian Monthly Report**
The Chairperson advised the Board that the Manager/Custodian reports no issues at this time.

**8.7.2 Maintenance Monthly Report**
**Fire Extinguishers & Alarm Inspection**
The Secretary advised the Board that the Maintenance Contractor reports that all fire extinguishers require to be re-certified. Usually, Delnite Fire comes onsite every May or June to perform an annual inspection.

This inspection was not done this year. The Secretary requested direction to reach out to schedule Delnite Fire. The Secretary advised the Board that she had reached out to Cain Safety requesting a quote. The quote was received and provided to the Board for review. The Board discussed the matter and agreed that the Secretary should contact Cain Safety and schedule them to come in to perform the inspection as soon as possible.

The Chairperson asked for a motion to approve the quote from Cain Safety for the inspection of fire alarms and fire extinguishers.

The motion to approve the quote from Cain Safety for the inspection of fire alarms and fire extinguishers was moved by Rachelle Minarik and seconded by Gilles Veronneau. **Motion Carried**

8.8 **Water/Sewer Portfolio:**

**8.8.1 Forestry Operations in Noble 141 – Update (Dan)**

The Chairperson advised the Board that the office had received emails from MNRF June 11 & June 14, 2019. He stated that he would go to Timmins to pick up the required maps to include in the paperwork.

9. **Deputations or Delegations or Discussions from the floor**

The Chairperson asked if there were any further deputations, delegations or discussions from the floor. As there were none, the Chairperson asked for a motion to adjourn the meeting.

10. **Adjournment**

Having no further Board business to discuss, the Chairperson asked for a motion to adjourn the meeting.

The motion to adjourn the meeting at 9:20PM was moved by Gilles Veronneau and seconded by Rachelle Minarik. **Motion Carried**

Christine Bedard

**Christine Bedard – Secretary-Treasurer**

Daniel Mantha

**Daniel Mantha - Chairperson**