

Gogama Local Services Board
Monthly Board Meeting – September 1, 2016
Gogama Community Centre at 7:00 p.m.

AGENDA:

1. Call meeting to order and Roll Call

Attendance:

Present

Andre Jodouin – Chairperson
Claude Secord – Vice Chairperson
Gilles Veronneau – Member
Michel Veronneau – Member
Roxanne Veronneau – Member
Christine Bedard – Secretary

Mike Benson – Member of the public

2. Declaration of conflict of interest - No conflicts declared

3. Acceptance of agenda

Acceptance of the September 1, 2016 agenda moved by Claude Secord and seconded by Mike Veronneau. **Motion Carried**

4. Acceptance of minutes of August 11, 2016

Acceptance of the August 11, 2016 meeting minutes moved by Gilles Veronneau and seconded by Michel Veronneau. **Motion Carried**

5. DISBURSEMENTS: Monthly Budget Report

Motion to approve monthly budget report moved by Claude Secord and seconded by Gilles Veronneau. **Motion Carried**

6. UNFINISHED BUSINESS

6.1 Administrative Portfolio

Contract Renewal Intentions for 2016 – 2017

As per the Board's direction at the August 11, 2016 meeting, letters of intent of contract renewal for 2016 – 2017 were sent out to the current contractors with a deadline of September 1, 2016. At this time, all current contractors have responded in kind. The Board acknowledged receipt of all letters of intent and decided to defer the decision of acceptance or re-tendering to the new Board.

Upcoming potential Grants for 2016-2017

The GLSB have an opportunity to make application for several grants in this coming fiscal year. The grants in question are;

- **Trillium – Ontario 150 Community Capital Program**
Supporting the repair, renovation or refitting of existing community infrastructure.

- **Ontario Disability**
Retrofitting public washrooms and access to community centre for the disabled.
- **Hydro One**
Retrofitting all lights and receptacles from current to T8 type lighting for better efficiency.

A motion to approve the Secretary to move forward with the applications outlined above moved by Michel Veronneau and seconded by Gilles Veronneau.

Motion Carried

Asset Management Plan – Update

The Asset Management Plan has been updated and posted to the website. A working copy of the Minor and Major Capital Reports are now complete and ready to be made part of the regular board meetings moving forward.

Superior Propane prices for 2016 – 2017 - Update

Superior Propane has contacted the GLSB to renegotiate prices for fuel for the 2016 – 2017 fiscal year. They have agreed to lock in the price at the same rate as last year with no increases. Last year's locked in rate was 53.3 cents per liter.

Bell Canada Phone Contract - Update

The current negotiated three year contract with Bell for prices of all phone lines ended June 2016. This caused the phone bills to double in price for each line. The Secretary contacted Bell Canada and renegotiated another three year contract on all lines and was successful in having Bell Canada backdate the contracts to July 2016 and provide credits to the June 2016 bill. This renegotiation of contracts will save the Board approximately \$9000.00 over the next three years. The Fire Chief, Mike Benson, has requested that the Board consider adding call forwarding to the Fire Hall's line as he is often finding the voicemail box full. He would like to be able to forward the Fire Hall calls to his personal cell phone when he is out of reach of the landlines. This would come at an additional price of \$11.00 per month for the feature and no long distance charges would occur since the line already has unlimited nationwide long distance.

A formal motion to approve the renegotiated 3 year contracts was moved by Claude Secord and seconded by Michel Veronneau.

Motion Carried

A motion to approve adding call forwarding to the Fire Hall phone line was moved by Michel Veronneau and seconded by Gilles Veronneau.

Motion Carried

6.1 Garbage Collection Portfolio	No unfinished business
6.2 Financial Portfolio	No unfinished business
6.3 Fire Protection Portfolio	No unfinished business
6.4 Library Portfolio	No unfinished business
6.5 Recreation Portfolio	No unfinished business
6.6 Water/Sewer Portfolio	No unfinished business

7. NEW BUSINESS

8.0 CORRESPONDENCE:

- **Newsletter from France Gelinas**
- **Letter from Recreation Committee**
The Board decided that contents will be addressed by new incoming board.
- **Letter from MOECC**
Letter of understanding of MOECC's position regarding CN clean up, Community Newsletter, all sample testing.
- **Letter from the Venture Center**
Request to review criteria for a community member to represent us on the Venture Centre Board. Gerry would like to continue.

A motion to approve a letter to be sent to Venture Center nominating Gerry Talbot moved by Gilles Veronneau and seconded by Michel Veronneau. Motion Carried

8.1 Administrative Portfolio

Ontario Community Infrastructure Fund

The Ministry of Agriculture, Food and Rural Affairs have notified the GLSB of their eligibility for the formula-based component of the **expanded** Ontario Community Infrastructure Fund. As an eligible Local Services Board, the GLSB's allocation will be increasing from \$25,000.00 to **\$50,000.00 per year over the next three years of the program**. This expanded funding under the formula-based allocation will begin to flow in 2017. Receipt of funding is conditional upon;

- Entering into a funding agreement with the Province
- Providing documentation to the Province on the plan to use the funds
- Compliance with all terms and conditions of our existing OCIF formula-based funding agreement.

A motion to enter the Board into a funding agreement with the Province moved by Michel Veronneau and seconded by Gilles Veronneau. Motion Carried

Staples Supply Order

The Board Office would need to re-stock on office supplies such as paper, folders, and other misc. office items. The Secretary is requesting that the Board approve the purchase to be put on the Board Visa. She is willing to go to Timmins to pick up the order. The order shouldn't surpass \$200.00.

A motion to approve a Staples order on the Board Visa not exceeding \$200.00 moved by Michel Veronneau and seconded by Claude Secord. Motion Carried

Ontario 150 Community Celebration Program

The Chamber of Commerce is in the process of setting up a Gogama 100th anniversary celebration for July 2017. They have identified a grant that can financially assist them with this and would like the board to consider their request to submit a grant application for the Ontario 150 Community Celebration Program. Gerry Talbot is spearheading this celebration on behalf of the Chamber of Commerce and he has completed the application for consideration. Gerry understands that this will be handled by the board like any fundraising event proposal and seeks the board's approval to submit the grant application. The deadline for the submission is September 2, 2016. Gerry has made it clear that this is

not an LSB make work project and that he will be submitting all documentation and tracking of funds necessary to the board. Like any other grant, there is a certain amount of money expected from the community and he would like to assure the board that these funds will be paid by the Chamber of Commerce. He is looking for the GLSB to provide an in kind donation of free hall rental for the event and states that all profits made from this event will be donated by the Chamber of Commerce to the LSB recreation committee.

A motion to approve the submission of the Ontario 150 Celebration Program application on behalf of the Chamber of Commerce moved by Michel Veronneau and seconded by Gilles Veronneau. Motion Carried

A motion to approve the in kind donation of a free hall rental for the event providing there is no alcohol moved by Gilles Veronneau and seconded by Claude Secord. Motion Carried

8.2 Garbage Collection Portfolio No new business

8.3 Financial Portfolio

Insurance Renewal for 2016 – 2017 Fiscal Year

Documents have been received by Davidson DeLaplante Insurance for the upcoming renewal. As per David Bilodeau's previous email, they will continue to provide coverage for LSB events that contain alcohol at no additional cost. The Secretary is still waiting on the Fire Department to provide an updated list of their Volunteer Fire Fighters and their driver's licenses in order to send the renewal package in.

A motion to approve the renewal of insurance with Davidson DeLaplante Insurance moved by Michel Veronneau and seconded by Claude Secord. Motion Carried

8.4 Fire Protection Portfolio No new business

8.5 Library Portfolio

Request to set up fax line

The Head Librarian has requested that the Board consider her request to have Technician, Mitch Bedard set up the fax line for the library. Recently, there have been several requests to fax documents from the Library when the Board Office is closed. The Library currently has an identical photocopier that has the capability of faxing. There would be no need to incur any additional costs for an additional phone line as the fax number can be the same as the phone number, just like the Board Office has. Technician, Mitch Bedard, has looked at the set up in the Library and states he would need to purchase the appropriate hardware (phone jack splitter and extra-long phone line) to facilitate this and that he willing to set this up for them at no cost.

A motion to approve the purchase of the phone line splitter and line on the Board Visa moved by Michel Veronneau and seconded by Claude Secord. Motion Carried

8.6 Recreation Portfolio

No new business

8.7 Water/Sewer Portfolio

No new business

9. Deputations or Delegations or Discussion from the floor – none received

10. Adjournment

Having no more business to discuss, the Chairperson asked for a motion to adjourn.

A motion to adjourn the meeting at 8:05 pm was moved by Claude Secord and seconded by Gilles Veronneau. **Motion Carried**



Christine Bedard
Secretary



Mike Benson
Chairperson