

Gogama Local Services Board
Monthly Board Meeting – August 11, 2016
Gogama Community Centre at 7:00 p.m.

AGENDA:

1. Call meeting to order and Roll Call

Present

Andre Jodouin – Chairperson
Claude Secord – Vice-Chairperson
Gilles Veronneau – Member
Michel Veronneau – Member (via conference call)
Christine Bedard – Secretary

Absent with regrets

Roxanne Veronneau

Members of the Public

Mike Benson

2. Declaration of conflict of interest – None declared

3. Acceptance of agenda

Acceptance of the August 11, 2016 meeting agenda was moved by Claude Secord and seconded by Gilles Veronneau.

Motion Carried

4. Acceptance of minutes of July 7, 2016

Having reviewed the minutes of the July 7, 2016 meeting, Gilles Veronneau moved to accept the minutes and the motion was seconded by Michel Veronneau.

Motion Carried

5. DISBURSEMENTS: Monthly Budget Report

The Secretary brought forward the monthly budget report prepared by Treasurer, Natalie Gaudette. The Secretary provided the report to the Board bringing their attention to two specific item lines in the report which showed a deficit and provided the Board with the Treasurer's report on the said deficits. Line item titled Administration Budget/Advertising was showing a deficit due to Advertising costs that had been incurred during the fiscal year but had not been included in the projected budget. Line item titled Fire budget – Property R&M was showing a deficit due to the unforeseen and unaccounted for cost of the Fire Hall furnace replacement which took place in April 2016.

The Secretary also advised the Board that the Treasurer had requested some additional time for the Secretary in the next few weeks to finish the Asset Management data input, sorting of grant binders, misc. paperwork and budget items that needed to be wrapped up for the current Board's fiscal year. The Treasurer also wishes to advise the Board that she is currently in the process of cleaning up the remaining recreation committee fundraising paperwork and should have an update for the next board meeting.

On a final note, the Treasurer wishes to advise the Board that she is now in receipt of the Gogama Fire Department paperwork dated January to June 2016 and is in the process of recording them in the Board's financial system.

A motion to approve extra time for the Secretary in the following few weeks to allow for the completion of the AMP data input, misc. paperwork and budget items was moved by Michel Veronneau and seconded by Gilles Veronneau. Motion Carried

6. UNFINISHED BUSINESS

6.1 Administrative Portfolio

CN Donation - UPDATE

The Secretary informed the Board that on July 23, 2016, the GLSB received the CN donation in the amount of \$80,000.00. The donation was made to the GLSB by CN for the purpose of renovating the community center. CN have stated that they do not require a breakdown of what renovations are being done; they will leave that to the Board's discretion. MNMD have been advised that the donation was received and deposited and that the Board have used some of the funds to purchase the generator and inverter for the community center. As some funds were used from the Board's Reserve Account to purchase the new generator and inverter while awaiting the donation, Board Member, Michel Veronneau, asked the Secretary if the funds used for the purchase had been returned to the Reserve Account. The Secretary informed the Board that the funds had been replaced and the Reserve Account balance reflected on the Budget update from the Treasurer was accurate and up to date.

Community Center Renovation Tender - UPDATE

The Secretary provided the Board with the following update; Tender LSB2016-07 was posted July 23, 2016 with a closing date of July 27, 2016. The bidding contractors provided the board with feedback stating that the scope of the work would be extremely challenging if the board wanted the work finished within 31 calendar days. The Board extended the tender deadline to August 3, 2016 and revised the scope of work and extended the working deadline to October 21, 2016. Having decided this, the board returned the bids to the bidders, sealed and did not open any of the bids on July 28, 2016 as scheduled. The public opening of the bids took place August 4, 2016 following the election meeting as advertised. In light of a concern voiced by members of the newly elected board, the current board chose to postpone the award until MNMD could clarify if the current board should commence the work considering that the end date of the project would run 21 days into the new board appointment. On August 9, 2016, MNMD responded to the concern by stating section 28 of the Act.

Section 28 (Debt) of the Act states;

28. A Board may incur a debt for the purpose of the Board but shall not incur any debt the payment of which is not provided for in the estimates for the current fiscal year of the Board unless, it is a debt owed to the Crown in right of Ontario.

Having reviewed this, the board has decided; the current board has deemed Tender LSB2016-07 to be a debt incurred for the purpose of the Board. The CN donation has been included in the 2015-2016 budget, in so doing, meets the second criteria outlined in section 28 of the Act. Therefore, the current board is legally allowed to move forward with the tender contract.

Having said this, the incoming board members have said that they wish to be in charge of the project from start to finish. The current board feels that a smooth transition from one board to another is important for the continued operations of the board and is in the best interest of the community therefore, the Board has decided to cancel the current renovation tender. It has been made clear that the remaining CN donation dollars have

been legally earmarked for the purpose of the community center renovations. The current Board has faith that the new Board will govern themselves according to the Act and in the best interest of the inhabitants they represent. Bidders have been notified of the Board decision and have been advised that the new Board will be responsible to re-tender after October 1, 2016.

Mike Benson, a resident attending the meeting brought up a concern he had with the new flooring type that was being considered in TENDER LSB2016-07 asking if this flooring would weather the wear and tear of skate blades if the skating rink was to re-open. The Board thanked Mr. Benson for bringing forward the concern and stated the durability of the new flooring would definitely be considered by the new incoming board when they revisited the tendering process next year. Having no further questions from the public on this topic, the Chairperson moved to the next item on the agenda.

6.1 Garbage Collection Portfolio	No unfinished business
6.2 Financial Portfolio	No unfinished business
6.3 Fire Protection Portfolio	No unfinished business
6.4 Library Portfolio	No unfinished business
6.5 Recreation Portfolio	No unfinished business
6.6 Water/Sewer Portfolio	No unfinished business

7. NEW BUSINESS

8.0 CORRESPONDENCE:

Newsletter from France Gelin

8.1 Administrative Portfolio

2017 Court Date Schedule

The Secretary advised the Board that The Ontario Court of Justice – Timmins has submitted their 2017 court date schedule for consideration. Previously, Court was held here in the Community Centre on pre-determined Tuesdays. The new schedule shows that court dates for 2017 have been moved to Mondays. A schedule of pre-determined dates has been submitted. The schedule has been forwarded to Manager/Custodian, Magda Benson, who has verified that the new court schedule is cleared for booking as there are currently no bookings for those dates.

Notification of contract renewal intentions for 2016-2017

The Secretary reminded the Board that it is once again that time of year for renewal of current contracts. The Secretary requested the Board's permission to send out notification letters to the current contractors. Having no objections to this, the Board approved the Secretary's request.

A motion to send out notification letters to the current contractors for the fiscal year of 2016-2017 was moved by Gilles Veronneau and seconded by Claude Secord.

Motion Carried

8.2 Garbage Collection Portfolio No new business

8.3 Financial Portfolio No new business

8.4 Fire Protection Portfolio No new business

8.5 Library Portfolio No new business

8.6 Recreation Portfolio

Children's Halloween Party Event Proposal

The Secretary presented the Board with the Recreation Committee's event proposal for the Children's Halloween Party on Roxanne Veronneau's behalf. The children's party is to be held on October 28, 2016. The Secretary advised the Board that this is not a fundraising event. The recreation committee is expecting this event to incur an expense of \$300.00 and is requesting a \$300.00 cash advance from their fundraising budget. The Secretary, as per the fundraising policy, has confirmed that the recreation committee does have adequate funding in their budget to cover the cash advance request.

A motion to approve the Children's Halloween Party Event Proposal was moved by Claude Secord and seconded by Michel Veronneau. Motion Carried

A motion to approve the \$300.00 cash advance to Cheryl Secord for the purchase of candy bags and luncheon supplies for the Children's Halloween Party was moved by Michel Veronneau and seconded by Claude Secord. Motion Carried

8.7 Water/Sewer Portfolio

Request from OCWA

The Secretary advised the Board that they had received a request from OCWA stating that the water treatment plant operator requires a water level measuring device to do well testing twice per year at the lagoons. They have priced out the unit at an approximate cost of \$500.00 and are requesting Board approval for the purchase of this measuring device. The Board discussed the request and agreed that since all purchases being incurred by the Board for the purpose of the water & sewer upgrades are deemed the property of the Board and are to remain in the Board's possession should OCWA not continue in its current contracted position, the purchase will be approved.

The Secretary also brought forward a list, provided by the WTP operator, for the purchase of extra parts such as curb stop valves, boxes and stems. The Secretary advised the Board that currently, the WTP operator has depleted all spare parts and think it prudent to replenish the supplies. The Board discussed this latest request and agreed that the WTP operator be approved to order six of each spare part to have on hand should repairs be needed.

A motion to approve the \$500.00 quote for the purchase of the measuring device for the lagoons was moved by Gilles Veronneau and seconded by Claude Secord.

Motion Carried

A motion to approve the WTP Operator, Richard Gravelle, to order six of each spare parts needed to replenish the Board's supply was moved by Claude Secord and seconded by Gilles Veronneau.

Motion Carried

9. Deputations or Delegations or Discussion from the floor

Fire Chief, Mike Benson, announced to the Board that he had received the reimbursement cheque from IAMGOLD. The Fire Chief went on to explain that IAMGOLD had made a generous donation to the GLSB to go towards the purchase of fireworks and food for the Recreation Committee's Canada Day Event. The Gogama Fire Department provided the advance for the purchase of the fireworks and volunteered to set up and man the display at the Canada Day Event as their donation to the recreation committee. The recreation committee advanced the funds needed to cover the food for the event and all receipts were provided to IAMGOLD for reimbursement. The Fire Chief stated that he would drop off the donation cheque within the following week.

The Board would like to extend their thanks to the tremendous work done by the Recreation Committee, the Gogama Fire Department and all of the numerous volunteers and businesses that came together to provide the community with a great Canada Day Weekend Event. Without all your hard work, dedication and generous donations, none of this would have been made possible!

10. Adjournment

Having no more business to discuss, the Chairperson asked for a motion to adjourn.

A motion to adjourn the meeting at 8:00 p.m. was moved by Claude Secord and seconded by Gilles Veronneau.
Motion Carried


Christine Bedard
Secretary


Andre Jodouin
Chairperson