Local Services Board of Gogama

Monthly Board Meeting – February 4th, 2014
Gogama Community Centre – 7:00 p.m.

1. Call meeting to order and roll call at 7:00

2. Disclosure of Conflict of interest arising from the agenda - None

3. **Attendance:**
   Andre Jodouin - Chairperson & Presiding
   Claude Secord – Vice Chairperson
   Mark Smith – Board Member
   Donna Gareau – Board Member
   Gilles Veronneau – Board Member
   Gerry Talbot – Secretary
   One person from the general public in attendance.

4. Acceptance of agenda:
   Motion to accept agenda as presented

   Move by Claude Secord and seconded by Gilles Veronneau — Motion Carried

5. **Acceptance of minutes from previous meeting:**
   - Motion to approve monthly board meeting minutes of January 7th, 2014
     Acceptance moved Gilles Veronneau by seconded by Mark Smith — Motion Carried

6. **Disbursement: Monthly budget reports:**
   -The monthly budget reports were presented to the board by the secretary. Motion to move acceptance of monthly budget reports.

   Moved by Gilles Veronneau seconded by Claude Secord — Motion Carried

7. **UNFINISHED BUSINESS:**

7.1 – **Administrative Portfolio:**

- **LSB dock repairs:** by Andre Jodouin to obtain gravel to put at the end of the boat ramp when the water level are lower in the Spring of 2014.
- Asset Management Plan Update: The secretary reported to the board members that two quotes were obtained for the Creation of an Inspection System relating to the AMP. One quote from John Hamalainen Engineering was $9,000.00 plus HST and the second quote from Natalie Gaudette was for $1412.50. The board made the decision to award the contract to Natalie Gaudette and a motion was made to reflect the award
- The secretary reported to the Board that MNR had requested to meet to discuss changes at the local office and the tree nursery. Gerry Talbot, Claude Secord And Donna Gareau would meet with the MNR representative.

Moved by Gilles Veronneau seconded by Claude Secord — Motion Carried

7.2 – **Garbage Collection Portfolio**: No unfinished business

7.3 – **Financial Portfolio:** No unfinished business to report.

7.4 **– Fire Protection Portfolio:** No unfinished business

7.5 - **Library Portfolio:** No unfinished business to report.

7.6 - **Recreation Portfolio:**
Back-up heaters for Community Centre: Mark Smith reported that IAMGOLD will be supplying them. Update: Mark Smith reported that he had the heaters and that he would be dropping them off at the board office.

7.7 - **Water/Sewer Portfolio:**
- Purchase of heater for a back-up in the well building: The secretary reported to the board members that the work had been completed.
- Purchase of winch: The secretary reported to the board that no information had been received as to what type of winch was needed. Mr. Smith reported that a 3000/4000 lb capacity winch will be required. He will speak with the OIC to finalize information required and provide information to the secretary.

8. - **By-Laws:** No bylaws to be passed.

9. - **NEW BUSINESS:**

- 9.1 – **Administrative Portfolio:**

Correspondence:
-1st Advance Request received from MNDM
- SRNMIP Capacity Grant for $20,251.40 received
- c.c. Letter from IAMGOLD advising that all paper work received from Fire Dept.
- Bell Canada pay phone removal at Community Centre will take place in the next two months due to low revenues and usage.
- Email from OMAFRA Advising final AMP report is due by March 14/14

10.0 - **Garbage Collection**: No new information to report.

11.0 – **Financial Portfolio**: The secretary reported to the Board that the audit process with the board auditors has started with the preparation of the necessary documentation.

12.0 – **Fire Protection Portfolio: No new business to report.**

13.0 - **Library Portfolio:**
- Fundraising activities by the Library committee: The secretary reported that Sue Primeau, Head Librarian had submitted her resignation due to relocation to Hay River. Gisele Constantin has been recommended to replace Sue Primeau and a motion was required to reflect the acceptance of the new Head Librarian. A motion was made to reflect the change.

Moved by Claude Secord seconded by Donna Gareau Motion Carried

14.0 - **Recreation Portfolio:**

- Replacement of Desk and stage for court purposes due to desk being too heavy to handle by one person and the constant relocating of the desk causes damages to it every time it is moved. The two 4x8 platforms also need replacement.
- The secretary also reported that a wider entrance to the storage area is required in order to move larger pieces of furniture into the storage area. The board agreed to move forward on the matter and Donna Gareau would carry out an inspection of the work and report back to the board.

15.0 - **Water/Sewer Portfolio:**

- **Calibration of Flow meter:** The secretary reported that the calibration of All meters had been done.
- **Report from Mark Smith regarding the OIC contract:** The secretary reported to the Board that the OIC contract had not yet been signed. The termination clause in the contract not yet agreed to by the board and the contractor. All other matters of the contract had been agreed to.
- Review of Drinking Water System audit: The secretary reported to the board that the DWS audit had been carried out by MOE and that the final details were being added to finalize the audit. MOE was suggesting to the board that a water sample be taken from well #2 on a monthly basis to confirm water quality. The Board discussed the matter and agreed that the sampling would be carried out with the parameters of regulation 170/03 but that the sapling would take place on a quarterly basis and at a minimum of once in the Spring and once in the Fall. The secretary was directed to provide the decision of the Board on the matter to MOE.
- The secretary asked the board to consider a request to replace and order the Hazel 30HP lift pump now due to the length of delivery time (8 weeks) for the pump. The pump will need to be replaced regardless of approval of the government grant so why not order it now. The board directed the secretary to obtain a couple more quotes before making the final decision. Possibly by the time we get the quotes, we will have received an ansqwer on our grant application.
- Claude Secord mentioned to the Board that a sump pump was required to pump the maintenance manholes due to water accumulation.

17.0- Adjournment.

- Having no more business to discuss, the chairperson asked for a motion to adjourn.
  Moved by Claude Secord to adjourn the meeting.

Date signed: ________________________

Gerry Talbot
Secretary

Andre Jodouin
Chairperson