Local Services Board of Gogama
Monthly Board Meeting – August 5^{th}, 2014
Gogama Community Centre – 7:00 p.m.

1. Call meeting to order at 7:02

Attendance:
Andre Jodouin - Chairperson & Presiding
Donna Gareau – Board Member
Mark Smith – Board Member
Gilles Veronneau – Board Member
Gerry Talbot – Secretary

Regrets: Claude Secord – Vice Chairperson

No persons from the general public attended the meeting.

2. Declaration of Conflict of Interest – No conflicts declared

3. Acceptance of agenda
Moved by Gilles Veronneau seconded by Mark Smith Motion Carried

4. **Acceptance of minutes from previous meeting:**
- Motion to approve monthly board meeting minutes of July 8^{th}, 2014

Moved by Gilles Veronneau seconded by Mark Smith Motion Carried

5. **Disbursement: Monthly budget reports:**
-The secretary presented the monthly budget reports to the Board indicating that overall, there were some deficits in the budget but that there was money in other categories that would cover the deficits. Also mentioned that there was 3661.00 remaining in the MIII Capacity Funding Account and that the costs for the infrastructure inspection relating to the AMP will be paid for from this account.

Motion to approve the monthly budget reports

Moved by Donna Gareau and seconded by Gilles Veronneau Motion Carried

6. **UNFINISHED BUSINESS:**

6.0 – **Administrative Portfolio:** No unfinished business to report

6.1 – **Garbage Collection Portfolio**: No unfinished business to report.

6.2 – **Financial Portfolio:** No unfinished business to report.

6.3 **– Fire Protection Portfolio:** No unfinished business to report

6.4 **-Library Portfolio:** No unfinished business to report.

6.5 - **Recreation Portfolio:** No unfinished business to report

6.6 - **Water/Sewer Portfolio:** No unfinished business to report

- Confined Space Program Requirement: The secretary reported to the board members that Northern Safety Solutions had come to Gogama to carry out an initial inpection of spaces relating to the Confined Space Program and that he expected that the costs would be lower than first quoted due to close proximity of the manholes allowing for less time required to carry out the inspection. They also mentioned that the lifting apparatus over the lifting stations was not an engineered design and that it would be included in the report as a recommendation. All manholes would also be inspected.

Moved by Mark Smith seconded by Gilles Veronneau Motion Carried

- Buried manhole in MNR yard: The secretary reported that the work had been carried out and the manhole was now at ground level.

- OnWarn – Ontario water/Wastewater Response Network. Mark Smith reported that there was no requirement for the board to be affiliated with this network.

7. - **By-Laws:** None to be approved

8. - **NEW BUSINESS:**

9.0 – **CORRESPONDENCE:**

- Amendment letter from MOE regarding Makami upstream and downstream testing: The secretary reported that the letter was amended due to the testing locations identified by the MOE Technician on his visit to Gogama to inspect the monitoring wells and lagoon cells.

- Letter from MNDM regarding process of 2014-15 fiscal year.

- Letter from Ministry of Finance regarding PLT reform consultations: The secretary reported that the Ministry of Finance had set up a conference call to determine which organizations should be involved as part of the PLT reform and the LSB's will be included. It is the intentions of the secretary and possibly board members to attend a session in Timmins, date to be determined. No other information was available from the Ministry regarding the purpose of the PLT reform exercise.

9.1 – **Administrative Portfolio:**

- **AMP Inspection form presentation:** The secretary reported to the board members that the Inspection Forms including the board's requested changes were now finalized and asked the board what was the next step. The board members agreed that the inspection process will be outsourced by means of a RFQ and that an experience requirement be included as part of the RFQ. The price quoted by the suppliers will be on a total cost basis and that a random audit of the finished product will include a random audit to ensure that the inspections were done as per the board's expectations. The Request for Quotation will be posted August 7th and close on August 18th at 12:00 noon.

- Set date for public election meeting of a new board: The board discussed the setting of a date for a meeting to elect new board members for the fiscal year 20145-2015. The date agreed to will be August 21st, 2014.

- Renewal of contract for the board contractors: The secretary advised the board members that all the contractors were notified that a reply must be received by August 15th, 2014 to advise if they are renewing their contract and at what price.

Youth Program Schedule: The secretary provided an update on the IAMGOLD Youth Program Initiative stating that all the hydrants had been painted as well as the parking rail at the library. Also the rotted bleachers at the ball field had been torn down and disposed of and the grass had been cut at the water distribution plant and sewer lift stations. They also carried out work in town for the Local Roads Board.

-Air Ambulance Helipad: The board discussed the proposed work to be carried out at the helipad consisting of patio slab replacements and levelling of same with some lights to be relocated. The board members agreed to tender the work to be done and the secretary was asked to prepare the necessary documents.

- 9.2 – **Garbage Collection Portfolio:** No new business to report

- 9.3 – **Financial Portfolio**: No new business to report.

- 9.4 – **Fire Protection Portfolio:** No new business to report**.**

- 9.5 - **Library Portfolio:** No new business to report.

- 9.6 - R**ecreation Portfolio:** No new business to report.

- 9.7 - **Water/Sewer Portfolio:**

- Update on Pump Replacement project: The secretary reported to the board members that the sewer pumps were scheduled to arrive August 14/14 and the well pump to arrive August 25/14.

- Letter to general public regarding the flushing of rags in the sewer system via their toilets: It was agreed by the members that this notification be included with the public notice for the election meeting to be mailed to all residents.

-10.0-Deputaions/ delegations/discussions from the floor: None

-11.0- Adjournment. Having no more business to discuss, the chairperson asked for a motion to adjourn.

Moved by Mark Smith to adjourn the meeting.

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Gerry Talbot	Andre Jodouin
Secretary	Chairperson